

POSTDOCTORAL VISITING FELLOWSHIP PROPOSAL

GUIDANCE NOTES

Doctoral researchers who successfully complete the PhD Plus programme are entitled to apply for a two-year Postdoctoral Visiting Fellowship, which would come into effect once they graduate from the University. Award of the Fellowship would entitle the post-holder to continued access to a University of Reading email username and Library access to electronic periodicals and databases.

Students can only apply for a Fellowship after their PhD has been examined and they have received confirmation from the Doctoral Examinations Officer that they have passed successfully and can now graduate.

Applicants will be required to complete a form requesting information about their future contact details, as well as a case for why they should be awarded the Fellowship. The case should make it clear why they are requesting the fellowship status (e.g. they would like to write up publications based on their thesis work and / or continue to collaborate with their supervisor or other academics in the School), as well as how they might contribute to the University of Reading as a result of holding the fellowship (e.g. by promoting the benefits of PhD study at the University within their home countries). The application will also require support from the relevant Head of School. Students should therefore ensure that the form is signed by the Head of School before it is sent to the Graduate School.

The completed form should be sent to the Dean of Postgraduate Research Studies in the Graduate School for approval. If awarded, the Dean will notify the University Head of Governance, who will write to the candidate confirming their fellowship status. Once this has happened, successful candidates who require ongoing access to email and / or Library access should ensure that their School completes the necessary on-line request.