



About Peacekeeping

Peacekeeping is a calling that demands both personal dedication and sacrifice. Service in the cause of peace offers real opportunities to help peoples and countries recover from conflict, rebuild their societies, and enjoy the benefits of peace.

United Nations peace operations offer opportunities to make a difference, both in the world and in your own life. Working and living conditions in the field vary. If you serve in a peacekeeping or political mission, or in a humanitarian field operation, the country or region that you work and live in is likely to be emerging from conflict or an emergency situation where the conditions are more arduous; the infrastructure is weak and electricity and clean water are often in short supply. In addition, most peacekeeping, political or humanitarian missions are categorized as “non-family” duty stations, and therefore family members are unable to join the staff member at the relevant location.



Procurement

The Procurement Occupational Group is part of the Job Family, which belongs to the Management and Operations Support Job Network. Procurement is a complex global service tasked with developing and managing all procurement and contractual aspects of projects for the procurement of diverse services and commodities ranging from information technology, electronic equipment, to construction materials, vehicles, medicines, foodstuffs, furniture and office supplies worldwide. Procurement services are provided by taking into account local economic and other conditions.



Nature of our Work

Procurement professionals have well-rounded knowledge of procurement, associated policies, practices and procedures and an ability to apply this knowledge across global peace operations. They formulate strategies and design innovative solutions regarding complex procurement projects; provide support and guidance at all stages of the procurement cycle; conduct market research; oversee adherence to contractual agreements, recommend amendments and extensions of contracts; participate in negotiations with senior supplier representatives; sign procurement orders up to authorized limits.



Working in the Field

United Nations peacekeeping and political missions have evolved over time to respond to different conflicts and changing political landscapes. Civilian peacekeepers work as administrators and engineers, police officers and legal experts, economists and electoral observers, specialists in civil affairs and gender, as well as experts in information technology and public information among other specialized functions. International positions have two categories, Professional and Higher and Field Service, which are distinguished by levels of responsibility as well as education and work experience requirements.



Gender

The United Nations fosters gender equality and encourages applications from suitably qualified and experienced women across the full range of career opportunities particularly in the more “non-traditional” field careers such as Aviation, Logistics or Engineering.



Education

An advanced university degree (Master’s degree or equivalent) in business administration, public administration, commerce, engineering, law or a related field area is required for positions in the Professional and Higher category. A first-level university degree in combination with two years of relevant experience may be accepted in lieu of the advanced university degree. For positions in the Field Service category, a High School or equivalent diploma is required. A technical or vocational certificate in contract law, quality management, and/or logistics management or related area is required in addition to the specified experience. English and French are the working languages of the United Nations. Knowledge of a second official UN language is an advantage.



Related Careers

There are various career opportunities related to Procurement, such as the following:

- **Chief Administrative Services**
- **Contract Management Officer**
- **Administrative Officer**



Helpful Links

- careers.un.org
- hr.un.org
- inspira.un.org
- point.un.org

Missions Directed by the Department of Peacekeeping Operations*



What are you doing for peace?

Field Personnel Division,
United Nations
Department of Field Support



Helen DODD
Chief Contracts Management Officer
Baghdad, Iraq

Present
Chief Contracts Management Officer, UNAMI, Baghdad

2015
Chief Procurement Officer, UNMEER, Accra

2014
Chief Procurement Officer, ONUCI, Abidjan

2006
Chief Procurement Officer, ONUCI, Abidjan

2004
Procurement Officer, United Nations, New York

1998
Graduate Diploma in Purchase and Supply, Chartered Institute of Purchase and Supply at Newcastle University, Newcastle

1997
Bachelor of Business Administration with French, Lancaster University, Lancaster

A conventional career in procurement can often lead you to perform similar tasks on a routine basis.
At the United Nations, you never know what you'll be called to do next.



UN Field Careers

Before you navigate through the existing job opportunities available online, we strongly advise that you read carefully the description of each current UN operation through the links to the mission website.

Please apply for the positions that best match your expertise, qualifications, experience and aspirations. The necessary education background/training, experience and skills to perform a specific job are explained in the qualification section of each vacancy announcement.

If you are interested in working for Peacekeeping Operations, please send your resume to Outreachforpeace@un.org and write "WRUD4P" in the subject line of your email.

Helen DODD
Chief Contracts Management Officer
Duty Station:
Baghdad, Iraq




Global Workforce

Over time, the United Nations has increased its presence in locations all over the world. There are over 130 field offices, which include peacekeeping and political missions and humanitarian field operations, and they play an essential role in identifying, highlighting, and responding to emerging challenges. While the work may vary greatly, the one unifying factor is the opportunity to make a difference, both in the world and in your own life. Together with its partners, the UN is tasked with a variety of responsibilities, such as providing and coordinating humanitarian assistance; promoting and protecting human rights; promoting the wise stewardship of the global environment; assisting countries to combat the supply of illicit drugs, crime and corruption and; providing information on the Organization and its activities in the various locations in which it operates.

* Source: Map No. 4259 Rev. 20(E), Cartographic Section, Department of Field Support, UNITED NATIONS, April 2014

** political mission

Disclaimer: due to the mobile and dynamic nature of field careers, profilees may not necessarily feature in their current positions.