

TT	Trans.date	Acc(T)	Text	Amount
Expenses	Q1	N/A	Nil Return - no expenses claimed	£0.00
Expenses	15/11/2018	UK travel	Reading to London Paddington (to sign the Governments Emissions Reduction Pledge 18.10.18)	£24.40
Expenses	15/11/2018	UK travel	London Paddington to Reading (to sign the Governments Emissions Reduction Pledge 18.10.18)	£13.35
Expenses	23/11/2018	Business entertaining	ECMWF Lunch (23.11.18)	£28.33
Expenses	31/01/2019	Business entertaining	Cedars Hotel (Street Support Nighttime Visit 16/01/2019)	£73.95
Expenses	16/01/2019	UK travel	Reading to London Paddington (UUK Members Meeting 07.12.18)	£24.40
Expenses	16/01/2019	UK travel	London Paddington to Reading (UUK Members Meeting 07.12.18)	£13.35
Expenses	16/01/2019	UK travel	Reading to London Paddington (HEPI Partner Event 19.11.18)	£18.70
Expenses	16/01/2019	UK travel	Reading to London Paddington (Meeting re Planning Inquiry 06.12.18)	£24.40
Expenses	16/01/2019	UK travel	London Paddington to Reading (Meeting re Planning Inquiry 06.12.18)	£13.35
Expenses	16/01/2019	UK travel	Reading to Southampton (UUK Dinner 10.01.2019)	£22.85
Expenses	16/01/2019	UK travel	Reading to London Paddington return (S10 Universities, VC Meeting 17.12.18)	£16.50
Expenses	31/01/2019	UK travel	Loddon Cars	£9.60
Purchase Card	04/03/2019	UK Travel	Premier Inn (Overnight accommodation for UUK Meeting 21.02.19)	£145.00
Expenses	11/03/2019	Business entertaining	Dinner at Blandfords with UPP (£18.65 per head)	£74.59
Expenses	03/04/2019	Business entertaining	Lunch at Blandfords with Matthew Judd, Head, Leighton Park (£7.50)	£15.00
Expenses	13/05/2019	Business entertaining	Lunch at Blandfords with Luiz Neves, ECMWF	£32.59
Expenses	14/06/2019	UK travel	Reading to London - Return train ticket (13/05/2019)	£12.95
Expenses	14/06/2019	UK travel	Reading to London - Return train ticket (10/05/2019)	£49.20
Expenses	14/06/2019	UK travel	Reading to London - Return train ticket (09/05/2019)	£49.20
Expenses	14/06/2019	UK travel	Earley to Sandhurst - Return train ticket (01/04/2019)	£3.65
Invoice	31/05/2019	UK travel	Loddon Cars - Journeys in May 2019	£45.50
Purchase Card	26/06/2019	UK subsistence	Conference hotel for UUK Conference - September 2019	£129.00
Purchase Card	26/06/2019	Conference Registration Fees - Staff	UUK Conference Fees - September 2019	£285.00
Purchase Card	26/06/2019	Conference Registration Fees - Staff	UUK Conference Fees Refund	-£274.04
Purchase Card	26/06/2019	Conference Registration Fees - Staff	UUK Conference Fees - Corrected amount - September 2019	£249.00
Invoice	31/07/2019	UK travel	Loddon Cars - Journeys in July 2019	£54.00
<b>Total Spend</b>				<b>£1,153.82</b>

**N.B.** The University of Reading does not provide a car or driver for the Vice-Chancellor. In accordance with our Travel and Other Expenses, Benefits, Hospitality and Gifts Policy, the Vice-Chancellor uses public transport wherever possible. On occasion the Vice-Chancellor will use taxis due to the nature or the time of the journey. The invoices from Kelly and Loddon Cars are monthly and often for multiple journeys.

*The report shows the transaction date on which expenses were repaid and so on occasion the report may include costs relating to expenses in a different quarter.*