

Chief Strategy Officer & University Secretary's Expenses 01 August 2018 – 31 July 2019
University of Reading

Trans. date	Acc(T)	Description	Amount	Type of Cost
10.09.2018	UK travel	Train Fare Reading to Coventry Rtn (13-14.09.18); Train Fare Reading to Wokingham (14.09.18)	£60.80	Purchase Card
25.10.2018	UK travel	Train Fare Wokingham to London Waterloo Rtn (02.11.18)	£30.35	Purchase Card
31.01.2019	UK travel	Train Fare Wokingham to London Waterloo Rtn (08.02.19)	£31.25	Purchase Card
07.02.2019	UK travel	Oyster card 'Pay as you go' credit ahead of London travel on 08.02.19	£10.00	Purchase Card
21.05.2019	UK travel	Train Fare Wokingham to London Waterloo Rtn (24.05.19)	£31.25	Purchase Card
23.07.2019	UK travel	Train Fare Wokingham to London Waterloo Rtn (29.07.19)	£20.35	Purchase Card
		Total expenses 01 August 2018 – 31 July 2019	£184	

N.B. Oyster card charges are for 'Pay as you go' credit and are often used for multiple journeys.