

Phasing a safe return to our campus

Our aim in planning our phased return is to create a vibrant, active campus for the Autumn term. With restrictions on social distancing and travel likely to remain in place for some time, we will build in mechanisms to support both a strong presence on campus and the ongoing need for flexible and remote working and studying.

We will be guided at all stages by Government advice and the safety of our community and only progress to the next phase if we are confident about the safety and health of our students, colleagues and visitors.

Given our multiple campuses and hugely varied activities, local risk assessments will be important in ensuring all arrangements are appropriate to the space and the activity. This includes off-campus activity such as fieldwork and placements.

Principles guiding phased return

We are guided first and foremost by the safety and wellbeing of colleagues, students and visitors while ensuring a high-quality student experience.

A phased reopening of buildings may require some people to work temporarily somewhere other than their normal location.

Where buildings are re-opened, access will not be automatic and will be agreed with Heads of Schools and Functions based on priority activities and needs.

Where feasible, we will facilitate continued working at home in line with Government advice.

Activity	2 (FROM JULY 2020)	3	4	5
Teaching	Support in preparing teaching materials. On-site recording facilities, bookable as required. Timetabling and room requirements discussion. English language testing on campus if safe and feasible.	Take-at-home resit exams. Detailed guidance for students on best approach to blended learning. Publication of timetable. On-going teaching preparations.	Planning for blended model for enrolment and welcome activities, teaching and assessment combining online and on-campus activity with social distancing.	Blended model for Enrolment and Welcome Week activities. Ongoing blended delivery; increasing on-campus activity with social distancing.
Student support	Student & staff information on services, preparation for resits, enrolment and induction preparation undertaken remotely.	Student support teams preparing for on-site rota working. Preparing physical space & digital resources for student support.	Setting up face-to-face services and support available with social distancing, supported by ongoing online, email and telephone provision.	Socially distant face-to-face services and support, plus online, email and telephone provision. Induction for late arriving students.
Research	Further buildings made safe for external research. Access for limited numbers unable to conduct research at home.	Based on success of previous phase, expansion of access where research cannot be conducted at home.	Based on success of previous phase, further expansion of access where research cannot be conducted effectively at home.	Maximum feasible research capacity, subject to appropriate risk assessment and social distancing, prioritising for externally funded research.
Technical services	Support for phased return of researchers, specialist spaces and fieldwork as approved by Heads of Schools.	Support for expanded on-site research activity in specialist areas as approved by Heads of Schools. On-site preparation for face-to-face teaching.	Support for face-to-face teaching, including practical/interactive activity, and for on-site research in specialist areas.	Support for face-to-face teaching, including practical/interactive activity, and for on-site research in specialist areas.
Library, museums & collections	Click & collect service introduced for collections research.	Click & collect service continues for collections research. Scan on demand service from the museums and special collections introduced.	Click & collect and scan on demand services continue. Socially distant study space.	Click & collect and scan on demand services continue. Increase in socially distant study space and opening hours.
Grounds and buildings	Successive preparation of buildings for restricted access and social distancing. Plans prepared for external areas of campus as necessary. Deep cleans of buildings.	Final preparations of buildings for occupation by increasing numbers prior to start of term including additional hygiene requirements.	Service preparations for start of term. Additional hygiene requirements. Access control restrictions lifted. Service preparations and additional hygiene requirements for start of term.	Access card restrictions lifted. Building occupancy levels managed locally. Enhanced cleaning.
Food, accommodation, sport & recreation	Staff return for essential preparation and services such as deep cleaning, preparing food outlets for use and some outdoor sports areas.	Reconfiguration for social distancing across all facilities. Preparation of accommodation.	Maximum feasible service across all food and recreation facilities, including SportsPark, with social distancing and additional hygiene measures. Accommodation occupied and 'households' formed.	Maximum feasible service across all food and recreation facilities, including SportsPark, with social distancing and additional hygiene measures. Accommodation occupied and 'households' formed.
RUSU	Reduced services. Limited Nursery reopening with appropriate safety measures.	Reduced services. Preparation to reopen building with deep cleaning and reconfiguration for social distancing.	Building open with services also offered online. Food outlets and social spaces open, subject to social distancing. Nursery provision increased.	In-person and online services. Food outlets and social spaces open, subject to social distancing. Social activities offered with social distancing, with additional online activities. Nursery provision increased.
Office-based working	Limited amount of office work with redesigned, socially distant workspaces to support prioritised on-campus activity.	Increasing amount of office work with redesigned, socially distant workspaces, to support prioritised on-campus activity.	Expanded office working, with social distancing, to deliver on campus services. Support continued for working at home as appropriate and feasible.	Appropriate on-site working subject to requirement. Continued support for some home working with agreement. Online meetings for calendared Committees. Other on-campus meetings subject to approval and social distancing.
Events	Delivery of virtual events continues – resource priority given to student recruitment activities. Consider socially distanced outdoor smaller scale on-campus student recruitment activity if safe and feasible and there is demand. No other physical events.	Clearing activity on-campus, with social distancing measures. Ongoing virtual delivery of student recruitment events, supported by on-campus activity where safe and feasible. Detailed planning for wider programme of virtual events.	Blended approach, including both virtual and on-campus events, subject to social distancing and government regulation. Resource priority for student welcome and student recruitment.	Blended approach, including both virtual and on-campus events, subject to social distancing and government regulation. Resource priority for student engagement and recruitment.