LIBRARY REFURBISHMENT PROJECT

Your University Library plays such an important role in your student experience that we are currently investing £40 million in a major refurbishment of lower floors, improving accessibility and environmental credentials. This complements the £4.4 million refurbishment of upper floors during 2013-2014.

Library services will remain fully operational to students throughout. We retain access to books on some Library building floors, even whilst other floors are closed for renovation. However, the University has relocated Library study space and services to the URS building next door to provide a quieter environment, as well as providing additional study space across campus. We hope all works will be complete, with study space and services returned to the Library building around 2019.

Keep up-to-date with the latest news on the Library Refurbishment Project website: www.reading.ac.uk/library/refurb or follow us on Twitter (@UniRdg_Library) and Facebook (/universityofreadinglibrary).

ONLINE READING LISTS AT READING

Most of your tutors’ reading lists should be available on our online Reading Lists system and via Blackboard. From your list you can check what is available from the Library right now, link to online material, sort references by type or importance (‘essential,’ ‘recommended’ or ‘further’ reading), mark what you have read and make notes - which only you can read! Learn more from our guide and videos at: libguides.reading.ac.uk/reading-lists/students
TERM-TIME OPENING

**URS Building**
- Monday – Friday: 24 hours
- Saturday: open until 21:00
- Sunday: open from 08:30

**IT Service Desk**
- Monday–Friday: 08:00–18:00
- Saturday and Sunday: 11:00–17:00

**Study Advice**
- Mathematics Support Centre
  - Monday – Thursday: 12:00 –18:00
  - Friday: 12:00 –16:00

**Study Advice Information Desk**
- Monday – Friday: 09:00 –16:00

**University Library**
- Monday – Sunday: 09:00–21:00

**Special Collections Services**
- Monday – Friday: 09:00–17:00
- Saturday and Sunday: Closed
- Last Thursday of month: open to 21:00

More detail, including vacation variations at: [www.reading.ac.uk/library/hours](http://www.reading.ac.uk/library/hours)
YOUR UNIVERSITY LIBRARY

Library building
Building number 2 on all University maps.
• Books on 2nd and 4th Floors
• Self-Service Points on Ground Floor

URS building
Building number 33 on all University maps.
• All kinds of study areas to support the way you like to work
• PC facilities on the Ground Floor
• Experts to help you

Open 24/7 in term time
Introducing your library

The University’s SPECIAL COLLECTIONS SERVICE, with our impressive collection of rare books and archives, is near the London Road campus, closer to the town centre.

It’s run in collaboration with the Museum of English Rural Life (MERL).

Find out more at: www.reading.ac.uk/special-collections

of our beautiful Whiteknights campus.

ONLINE BEYOND GOOGLE

See our website for:
• a vast range of paid-for online resources. Search individual databases or via Summon search box.
  www.reading.ac.uk/library
• Interactive guides to selecting the best resources in your subject
  www.reading.ac.uk/library/subjects
Introducing your library

This is where you learn to learn.
The Library is the base for a wide range of academic support to help you study better.

Library skills training
At the beginning of the Autumn Term we offer ‘Finding your way’ sessions – covering finding items on the shelves – giving you a head start in using the Library. More Library training may be included as part of your degree course at appropriate times. You can also contact your own subject’s liaison librarian for personal help. See: www.reading.ac.uk/library/liaison

Watch out for other training sessions covering such topics as EndNote reference management software. To find out what’s on, check the Library website at: www.reading.ac.uk/library/finding-info/training

Alternatively, try our Blackboard online course 'LibLearn'. LibLearn 1 is an introduction to using the Library. LibLearn 2 and 3 cover other aspects of finding information that you’ll find useful later on in your course. The LibLearn Tutorials can be accessed via www.reading.ac.uk/library/liblearn

Study Advice and Maths Support
The University Study Advisers offer friendly, professional and expert advice to help you to develop your practices for academic study including essay, report and dissertation writing, time management, note-making, reading, referencing and exam preparation.
YOUR SUBJECT RESOURCE
BORROWING

How many items can I borrow?

<table>
<thead>
<tr>
<th>Category</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>15</td>
</tr>
<tr>
<td>Taught Postgraduate</td>
<td>20</td>
</tr>
<tr>
<td>Research Postgraduate/Staff</td>
<td>25</td>
</tr>
<tr>
<td>Institute of Education students</td>
<td>20</td>
</tr>
</tbody>
</table>

How long can I keep them?

- Taught students can borrow ‘standard’ loan items for three weeks.
- Research postgraduates and staff get ‘standard’ loans for six weeks.
- You can borrow some ‘in demand’ items and journals for seven days.
- You can bring items into the Library to renew them, but you don’t have to! Just log on to your account via the Library homepage or give us a call.

E-RESOURCES

To find reliable and scholarly online journal articles and e-book chapters on a specific topic, search our Summon discovery service. Other useful sources are listed in our subject guides – find yours online at www.reading.ac.uk/library/subjects
Introducing your library

Get together with your classmates to discuss projects:
• 2nd Floor, south side
• Ground Floor, G10, G20, G24

Looking for somewhere less busy? Work here:
• 2nd Floor, north side, 2n09-2n14
• Quiet IT study: Ground Floor, G16

Where no talking is allowed!
• 2nd Floor, north side, 2n16-2n19
• Ground Floor, G29
Use your Campus Card to access printing, photocopying and scanning from machines in the URS building and Library.

IT'S ALL ON THE URS BUILDING GROUND FLOOR, G25!

IT resources here are designed to give you flexible access to electronic learning resources and information technology.

- Trained IT staff on hand during the day
- 145 networked PCs, printers and scanners
- Wireless access everywhere
- Equipment loan service for borrowing laptops, projectors, cameras, tripods, audio recording kit and conference phones
- Assistive technology PC
SUPERCHARGE YOUR LEARNING AND
GO BEYOND GOOGLE

Our support for your studies goes way beyond physical books and great study spaces.
Being part of the University means having access to a huge range of online resources that you can’t normally access for free.

Bibliographic databases | Full-text journals | E-books

Start HERE for online resources

www.reading.ac.uk/library