Software distribution

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Last presentation

- 23/1/07
  - https://www.reading.ac.uk/nmsruntime/saveasdialog.asp?lID=14490&sID=63947

- Adobe License Manager!
Software usage

- general rules & code of conduct are part of Univ Calendar
- must comply with specific licence terms of the product
  - Eduserv CHEST licences generally include:
    - teaching
    - research
    - personal development
    - admin/management of institution
  - and exclude:
    - consultancy
    - work of significant benefit to employers of placement students
    - commercial exploitation
- all licences potentially different though
Software licences – recording

- software licences are inventory items
  - ultimately Head of School / Dept responsibility

- see next slide
Software licences – recording

- Updates subsequent to seminar:
  - This is for software that depts/schools have bought. ITS will record usage of site licensed applications. Note that some site licenses require accurate recording of installations, e.g.
    - SPSS:
      - “LICENSEE shall maintain accurate records of all copies of the SOFTWARE and DOCUMENTATION which shall indicate the location of the same and the LICENSEE shall produce such a record on request by SPSS. LICENSEE shall ensure that the recipient of each copy of the SOFTWARE signs the Copyright Acknowledgement Agreement, attached to this Agreement as Appendix B.”
    - EndNote:
      - “The Licensed Sites shall monitor the number of Programs downloaded from servers managed by the Site and/or CD-ROMs distributed by the Site. The Site will report the total number of Programs distributed, or its best estimate, to Thomson ResearchSoft annually at the anniversary date of the Site Licence.”
    - SAS:
      - “For Software Solutions and Suites containing any components Licenced for use on workstations and personal computers, the records required in under this Agreement shall also include the total number of individuals who access such Software on each workstation, personal computer and operating system during the licence period.”
Software available

- “Obtaining & buying software” link on ITS home page
- Software Table
  - https://www.reading.ac.uk/closed/its/docs/docs--swtable.asp
  - software available
  - who can use it & on what
    - some Univ owned computers only
    - some include personally owned computers
  - for each application, links to:
    - further details
    - installation instructions etc
New site licences / agreements

- talk to ITS (ticket to ITS Help)
- may need to contribute (in full or part)
- may be able to combine contributions from different schools
- ITS might not be able to help
Microsoft Campus Agreement

- Campus 3.5, 1/8/08 – 31/7/11
- Microsoft Office Standard & Professional (not Project)
- Microsoft Office for Macintosh
- Microsoft Windows Desktop Operating System Upgrade
  - PC must already have a licensed Microsoft operating system (e.g. OEM licence)
  - MacOS included
  - (see notes on this slide)
- Microsoft SharePoint Designer (replaced FrontPage)
- Microsoft Visual Studio Professional Edition
- Core Client Access Licence (CAL)
MS Campus Windows Upgrade

- Question asked in seminar:
  - Upgrading some hardware (e.g. upgrading the motherboard) may effectively make the PC a new one and therefore the original OEM Windows licence would no longer be valid.
MS Campus Work At Home rights

- software covered by MS Campus can be used at home, if:
  - you are a member of staff at the University
  - you are supplied with a PC at work that is for your sole use.
  - the software is used for work purposes only by you
  - the software must be installed using approved Microsoft media
  - the software is removed from your home PC if the Microsoft Campus Agreement ceases, or any of the above criteria cease to be correct
  - you agree to be bound by the above conditions and all terms and conditions relating to the University's Microsoft Campus agreement
MS Campus Work At Home rights

- must install from special “Work at Home” media
- need to order from Civica
  - form on the web
  - email form
  - payment by purchase order or credit card
- 1 disk per PC
- may be one-off installation only
Office 2007 home use – other options

- **Home & Student Edition**
  - ~£100 (Amazon: £54)
  - boxed version with CD
  - can be installed on up to 3 PCs in same household
  - no Outlook or Access

- **Ultimate Steal**
  - £38.95
  - Office Ultimate 2007
  - includes Outlook & Access
  - [www.theultimatesteal.co.uk](http://www.theultimatesteal.co.uk)
Software distribution service

- vidist full & server old
- need new service
- installation over network most convenient for users & for ITS
  - no CD copying
- CIFS access
  - for installation on campus
- HTTP access planned
  - for off-campus access to apps where use on non-Univ computers is permitted
Software distribution service

- controlled access to applications
  - so ITS have records
  - access group per application
  - form to request access

- IT support staff
  - access all areas
  - member of all groups
  - how to determine membership?
  - your responsibilities
    - recording installs
    - ensure in School inventory
    - end user to see licence terms
  - (see notes on this slide)
Software distribution service

- Updates subsequent to seminar:
  - As before, no need to record site licensed software in the inventory.
  - ITS will need to review the licences for applications as they are moved to the new software distribution service and determine the access that can be permitted. E.g. for some applications where ITS need to know about all installations we may insist that all users complete the copyright form even if IT support staff install the software.
Software distribution service

- new applications will be put on new service
- existing applications need to be moved across
  - web pages (e.g. installation instructions) updated
MS Campus software

- installation over network:
  - Office 2007
  - Office 2008 for Mac
  - VisualStudio
    - hasn’t been available previously
  - FrontPage
  - Vista Enterprise?
    - to IT support staff only?
Software currently available

- \software.rdg.ac.uk
- MindManager
- SPSS 17
- Office 2008 for Mac

- documentation updates taking place
Civica

- announced changes to media distribution
  - email dated 12/1/09
  - change from end of Jan 2009

- MS Select
  - media will ship from Microsoft
    - may take up to 10 days
    - no info on any price/delivery charge changes
  - Civica suggest downloading from MS or using a media library

- Adobe CLP
  - ambiguous, media may be available
  - Civica suggest downloading from Adobe
Civica

- ITS have asked for clarification
  - no response yet
- could make some MS Select & Adobe apps available on software distrib service
  - access controlled by group
- is 10 day lead time for media any longer than previous service?
- are other MS Select & Adobe CLP resellers doing the same?