

Subject Line: UoR event: Thank you for booking. Before you arrive...

Thank you for booking your place at a University of Reading event. Here's what you need to know before your visit:

General campus safety for events:

- Keep an eye on University updates. It is possible that events could be cancelled or modified at short notice. Look out for messages from your event organiser and get in touch with them if you have any queries. You can also check the University of Reading website and social media channels for any significant updates which may affect events, for example extreme weather forecasts or local transport issues.
- Please remember that we are a cashless organisation and we only accept card payments on campus.

Note that Whiteknights is the private property of the University of Reading. Visitors must adhere to University rules and regulations which are in operation throughout the University's privately owned land at Whiteknights and elsewhere. Download the [Whiteknights campus guide](#).

- On your visit, clear signage will be visible throughout buildings, showing fire exits, evacuation routes, refuge points and fire assembly points. In some locations, there may also be directions on where to enter and exit areas.
- Continue to follow UK Government safety guidance and University of Reading safety policies, including those related to COVID-19 safeguarding and safety restrictions.

Hygiene and COVID-19 campus safety for events:

- You should not attend the University event as planned if you: start to show symptoms of any contagious infection, including COVID-19; have tested positive from any contagious infection or any type of COVID-19 test; or have been advised to stay at home and avoid other people because of close contact with someone who has a contagious infection or tested positive for COVID-19.
- Attendees are welcome to wear face coverings at University of Reading events, especially when in crowded places or when moving around inside buildings.
- Antibacterial hand gel and sanitising stations are available across our campus, but please come prepared with clean tissues for sneezes and coughs. These should be disposed of responsibly and hands should be washed immediately, therefore please make use of our facilities.
- Some event organisers will be prepared with PPE and protective screens where necessary and appropriate. Please respect these protocols throughout your visit.

We look forward to welcoming you to campus soon. Thank you for your support and help in keeping our community safe.

Kind regards,

Event organiser | University of Reading