

MSc/Postgraduate Diploma/Postgraduate Certificate Corporate Finance For students entering in 2008

Awarding Institution:	The University of Reading
Teaching Institution:	The University of Reading Henley Business School
Programme length:	10 months (41 weeks - full-time and supported flexible learning) 18 months (flexible learning) 24 months (distance learning)
Date of specification:	30/7/08
Programme Director:	Dr Carol Padgett
Board of Studies:	ICMA Centre
Accreditation:	N/A

Summary of programme aims

The aim of the programme is to prepare graduates for a career in the international investment banking industry. The programme will provide participants with the opportunity to develop and demonstrate their understanding of both the theory and practical applications of modern finance in the fields of corporate finance and securities markets.

The MSc programme is offered on a full-time residential basis, by Flexible Learning (a combination of distance study and full-time study) and also by Distance Learning. It is also available via supported flexible learning in collaboration with a local overseas partner. The Masters degree by Flexible or Distance Learning is aimed at participants who cannot come to Reading for 10 months of full-time study or who do not wish to give up their jobs in order to do so. It will be, as near as is practicable, identical in content to the existing residential course. This is essential if standards are to be maintained. The broader educational aims of the flexible-learning and distance-learning versions of the course are, therefore, the same as those of the existing full-time programme.

The formats can be summarised as follows:

- Full-time study over 10 months: this requires full-time attendance on campus at the University of Reading.
- Flexible learning over 18 months: this requires studying Part 1 by distance learning for 12 months followed by full-time attendance on campus at the University of Reading for Part 2 for 6 months.
- Distance learning over 24 months: this requires studying both Part 1 and Part 2 by distance learning for a minimum of 24 months.
- Supported flexible learning over 10 months: this requires full time attendance during Part 1 at a local overseas partner, and full time attendance on campus at the University of Reading at Part 2.

Transferable skills

Students will have the opportunity to enhance their skills relating to numeracy, problem-solving, communication, information handling and the use of information technology, time management, team working and career planning.

The quantitative skills developed, including the use of statistical and econometrics software, are much in demand in the financial sector, but are readily transferable to other business and organizational contexts. All other skills are transferable and therefore not specific to particular firms or industries. Students will have the opportunity to improve their communication skills both in the preparation of written assignments and during the interaction with their classmates in group projects that support their learning. The “Quantitative Methods”, “Securities, Futures and Options” and “Fixed Income and Equity Investment” modules will require them to organize and interpret data.

For the flexible-learning and distance-learning students, a major part of the learning experience will be group work managed via online discussion, thus enhancing their team-working skills. Students will have regular tasks to complete, both individually and as part of a team, thus developing their problem-solving abilities. The distance-learning modules will be supported by online discussion and web-based resources. The significant role of spreadsheet modelling, in particular, will enhance the use of information technology in the programme.

Programme content

			<i>Credits</i>	<i>Level</i>
Part 1	Mod Code	<i>Module Title</i>		
	ICM107	<i>Securities, Futures and Options (Compulsory)</i>	20	M
	ICM108	<i>Fixed Income and Equity Investment (Compulsory)</i>	20	M
	ICM103	<i>Quantitative Methods for Finance (Compulsory)</i>	20	M
	ICM232	<i>Financial Analysis (Compulsory)</i>	20	M
Part 2	A minimum of 60 credits from the following modules			
	ICM249	<i>Corporate Governance (Optional)</i>	10	M
	ICM263	<i>Venture Capital (Optional)</i>	10	M
	ICM251	<i>Corporate Finance (Compulsory)</i>	20	M
	ICM227	<i>Mergers and Acquisitions (Optional)</i>	10	M
	ICM252	<i>Strategic Planning and Budgeting (Optional)</i>	10	M
	ICM253	<i>Enterprise Valuation (Optional)</i>	10	M
	A maximum of 40 credits from the full list of ICMA Centre option modules provided at the start of each year			

Routes through the programme

The MSc programme comprises 180 credits. All Part 1 modules are compulsory (depending upon specialism – see below) and are also available by distance learning or supported flexible learning at a local overseas institution. At Part 2, Corporate Finance is compulsory and students are allowed a free choice of modules from the first Part 2 list totalling a minimum of 80 credits and from the second Part 2 list a maximum of 20 credits. The modules in Venture Capital, Mergers and Acquisitions, Corporate Governance and Strategic Planning and Budgeting are available only to students on this programme. Many of these optional modules will be available by distance learning. Completion of the degree in this way will lead to the award of the: MSc Corporate Finance.

Part-time/Modular arrangements

Part 1 of the programme can be studied by distance learning over a 12-month period starting in September of each year. Following successful completion of Part 1, participants can either join Part 2 of the full-time programme in the following January or continue with distance learning in September. In addition, Part 1 of the programme can be studied by supported flexible learning in a local overseas institution.

Progression requirements

N/A

Summary of teaching and assessment

Teaching is organised in modules. The method of delivery varies among modules, especially in terms of the proportions of time allocated to lectures, seminars and dealing-room sessions. All modules are part-assessed via a multiple-choice test or coursework that can take a variety of forms. Final assessment normally involves a written examination, and also incorporates coursework marks. All students, whether full-time, flexible, distance learners, or supported flexible learners, will study the same materials and will sit the same examinations.

Full time

The full-time programme is taught over two 11-week terms. Part 1 begins at the beginning of Freshers Week in September of each year. Examinations for Part 1 modules are held in Week 1 of the following spring term. Part 2 occupies 9 weeks of the spring term and 2 weeks at the beginning of the summer term. Examinations for Part 2 are normally held in late May / early June.

Supported Flexible Learning

For the supported flexible learning programme, Part 1 will be taught full time in a local overseas institution. At the moment the only partner institution that has been approved for this programme is ITM of India. The partner will provide timetabled 'showings' of each DVD lecture following the module calendar. A qualified academic will sit in these 'showings' to field student queries and to clarify any misconceptions. (The DVD lectures may then be available for each student's personal use following the initial 'showing'). All students on the programme will be required to attend the 'showings'. Registration will be taken and absences will be followed up. In addition to these 'showings', the partner will provide one day per week (12 days in total) of local seminar support. These will be sessions taught by the equivalent of Teaching Assistants (Doctoral Students at the ICMA Centre). There will be one set of seminar problems per module per week. These are written by University of Reading academics in support of their current modules. The model answers will also be provided to the individuals offering the seminar support. During the period of accelerated study, the students will be expected to be studying full time towards the Masters Programme. Their attendance and progress will be monitored by the local partner. In addition, the local partner will host the mid term module tests (counting 20% towards the final mark for the module). ICMA Centre will provide the multiple choice test and answers. Students will receive access to the local partner's library and IT labs. Dealing room sessions will be provided by ICMA Centre staff in the first instance, whilst ITM academics are trained. These sessions will be timed to coincide with NASD/University of Reading Certificate programmes at ITM. The supported flexible learning students will enter the University of Reading at the beginning of the Spring Term as students on the full time Masters Programme at the ICMA Centre. The Part 1 Examinations are held in the first week of term at Reading. Students will then progress to Part 2 of the Masters Programmes taught full time in Reading and will merge with the full-time cohort. At Easter of each year the students will have the opportunity to continue in Reading and to attend any lectures in the beginning of the Summer Term, submit their research projects and sit their examinations in May. Following successful completion of the programme

they will graduate in the first week of July. Alternatively, at Easter, they can opt to return to the local partner and sit their examinations either at the local partner or British Council office if appropriate. If they choose this option the students can return to Reading for Graduation, or graduate in absence. The programme will commence in October of each year.

Distance Learning

The core of the distance-learning part of the programme (Part 1 for flexible-learning and Parts 1 and 2 for distance learning) will consist of paper-based learning materials. These will be supported by e-lectures, including either moving-image footage of lectures from the full-time programme or lecturers talking direct to camera and will employ internet learning technology. This will involve the use of a Learning Management System that will include tutor-moderated online discussion groups and a simulated trading environment. The internet will be used to create a community of learners linked by the web, in order to support their learning.

In June of each year, distance-learning participants will be recommended to attend a one-week non-compulsory consolidation programme at the ICMA Centre where they will meet their fellow participants. During that period, they will be able to attend special lectures in support of the modules they are studying, attend study skills sessions and participate in dealing room sessions.

The examinations will be held in Reading, UK and also in British Council Offices worldwide. (We cannot guarantee an exam centre in every home country).

The University's taught postgraduate marks classification is as follows:

Mark Interpretation

70 – 100%	Distinction
60 – 69%	Merit
50 – 59%	Good standard (Pass)

Failing categories

40 – 49%	Work below threshold standard
0 – 39%	Unsatisfactory Work

For Masters Degrees (180 credits)

To pass the MSc students must gain an average mark of 50 or more overall. In addition the total credit value of all modules marked below 40 must not exceed 30 credits and for all modules marked below 50 must not exceed 55 credits.*

Students who gain an average mark of 70 or more overall and have no mark below 40 will be eligible for a Distinction. Those gaining an average mark of 60 or more overall and have no mark below 40 will be eligible for a Merit.

For PG Diplomas (120 credits)

To pass the Postgraduate Diploma students must gain an average mark of 50 or more. In addition the total credit value of all modules marked below 40 must not exceed 30 credits and for all modules marked below 50 must not exceed 55 credits.*

Students who gain an average mark of 70 or more and have no mark below 40 will be eligible for the award of a Distinction. Those gaining an average mark of 60 or more and have no mark below 40 will be eligible for a Merit.

For PG Certificate (60 credits)

To pass the Postgraduate Certificate students must gain an average mark of 50 or more. In addition the total credit value of all modules marked below 40 must not exceed 10 credits.*

*The provision to permit a candidate to be passed overall with a profile containing marks below 40 is made subject to the condition that there is evidence that the candidate applied his or herself to the work of those modules with reasonable diligence and has not been absent from the examination without reasonable cause

Admission requirements

Normal admissions procedures apply to full-time, flexible-learning and distance-learning applicants. Supported flexible learning students will be subject to additional interviewing and selection activities organized by the local overseas partner. The entry requirements are as follows:

Undergraduate Degree

Minimum 2:1 or the equivalent from an overseas institution.

Degree Discipline

Any, but applicants must have a satisfactory level of numeracy.

English

If the applicant's native language is not English, then proof of proficiency is required. The two approved tests are:

TOEFL (Test of English as a Foreign Language) - score of 590 or above.

IELTS (British Council International English Language Test) - score of 6.5 or above.

GMAT (Graduate Management Admissions Test)

We strongly recommend that applicants submit a GMAT score, particularly if they have been out of education for more than a few years. We may ask an applicant to submit a GMAT score if we think it appropriate in their individual case.

Admissions Tutor: Dr Simone Varotto

Support for students and their learning

University-wide support for students and their learning falls into two categories. Learning support includes IT Services, which has several hundred computers, and the University Library, which holds over a million volumes across its three sites, subscribes to around 4,000 current periodicals, has a range of electronic sources of information and houses the Student Access to Independent Learning (S@IL) computer-based teaching and learning facilities. There are also language laboratory facilities both for those students studying a language degree and for those taking modules offered by the Institution-wide Language Programme. Student guidance and welfare support is provided by Personal Tutors, the Careers Advisory Service, the University's Special Needs Advisor, Study Advisors, Hall Wardens and the Students' Union.

In addition, the ICMA Centre provides three purpose-built dealing rooms that include Reuters, Bridge and Bloomberg terminals and high-specification PCs that students routinely use for *INVEST* trading simulations and course work. Furthermore, the ICMA Centre has its own library that holds journals specialising in finance that are not available in the main university library. Each student is given a hand-held calculator for use throughout their studies. The ICMA Centre's Continuing Professional Development Unit provides specialised careers advice targeted at the investment banking industry as part of a non-credit Continuing Professional Development (CPD) module (which will also be available by distance learning).

Learning support also includes a student handbook containing full details of the programme structure and administration. A Learning Management System, MyICMACentre, will be used in

conjunction with Blackboard, to manage teaching and learning and to monitor student progress for full-time, flexible learning and distance learning students. MyICMA Centre provides students and staff with on-line access to student records including photographs, e-mail and postal contact addresses, personal timetables, seminar group allocations, examinations marks and careers advice. Student learning is fully supported by moderated web-based discussion boards.

Distance learners will be able to meet with other students in their cohort and teaching and support teams during the non-compulsory week at the ICMA Centre in the June of the year of distance learning.

Career prospects

Graduates of the ICMA Centre have an enviable record of attainment when it comes to gaining employment in the financial services industry. The global investment banking and securities markets attract the very best applicants and competition for entry-level positions remains intense. Despite the volatile nature of the financial markets, demand for well-qualified recruits remains high. We expect many of our graduates to enter the industry at either the 'Analyst' level, i.e. as graduate trainees, or as 'Associates', who tend to have several years of relevant professional experience.

Our graduates leave us equipped with knowledge and transferable skills that are also prized by employers outside of the traditional banking and finance sectors. Many of our graduates are currently enjoying successful careers with government agencies and regulatory organisations throughout the world. Others are working with specialist IT firms, multinational companies and global consulting organisations.

Increasingly, students join us to obtain specific technical and financial skills to enable them to join small financial boutiques, including venture capitalists, proprietary trading firms and hedge funds. Others are working in the area of e-commerce, especially small, entrepreneurial firms that seek to exploit the opportunities for internet-based securities sales and trading.

Since our inception in 1994, at least 75% of our graduates each year have secured employment within three months of graduation.

Opportunities for study abroad or for placements

There are currently no opportunities to study abroad.

Educational aims of the programme

Each module sets explicit objectives and learning outcomes in a limited and well-defined area of the course syllabus. Some of these learning outcomes relate to key theoretical concepts, and are achieved through directed study supported by lectures, seminars and trading simulations in which students uncover theoretical concepts (e.g. price convergence in efficient markets) through their own actions. Achievement of these outcomes is assessed through written examinations and graded trading sessions.

Other objectives require students to demonstrate that they can apply specific techniques introduced in the module to new problems. These learning outcomes are achieved in part through seminar work based on exercises and problems set by lecturers and led by course tutors. They are also achieved through group and individual project work. Achievement of these outcomes is assessed through written examinations, and in some modules, graded project work.

On completion of the Masters degree by full time, flexible learning or distance learning, students should be able to demonstrate extensive knowledge of strategies for the valuation, trading and risk management of financial securities and should understand how the markets for different types

of securities interact. They should be able to apply these strategies to practical problems at a level of sophistication approaching that encountered in actual financial markets. They should also have acquired transferable core skills in computing and quantitative analysis.

The distance-learning modules, and thus the electures studied by supported flexible learning students are the same as those taught on the existing residential version of the programme.

Programme Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other attributes in the following areas:

Knowledge and Understanding

<p>A. Knowledge and understanding of:</p> <ol style="list-style-type: none"> 1) investment, capital structure and risk management decisions in corporations 2) practical techniques for developing strategies for the analysis of debt, equity and derivative securities. 3) analytical techniques used routinely in the finance research literature. 4) techniques in econometrics comprising model estimation and interpretation, hypothesis testing, and analysis of non-stationary data. 5) the structures and functions within the global financial securities industry. 	<p>Teaching/learning methods and strategies</p> <p>Formal lectures, practical (including dealing-room) sessions and conventional classes, supervisions supported by directed and assessed self-study. Feedback and guidance are an important part of the process.</p> <p>This body of knowledge is communicated by detailed, paper-based lecture notes. These are supported by lectures or e-lectures and a Learning Management System (LMS). The LMS provides the students with the ability to participate in online discussion.</p> <p><i>Assessment</i></p> <p>Knowledge is tested via multiple-choice tests, tutor-marked assignments, tutor-moderated online discussion boards and unseen written examinations.</p> <p>Courses are assessed through a combination of coursework and/or group projects, case studies and unseen examinations.</p>
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Skills and other attributes

<p>B. Intellectual skills – able to:</p> <ol style="list-style-type: none"> 1) gather, analyse and interpret data. 	<p>Teaching/learning methods and strategies</p> <p>Substantive problems are illustrated in</p>
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- 2) read, understand and discuss the relevant literature in refereed academic journals.
- 3) think logically and apply analytical principles to a range of problems in finance.
- 4) interpret news events and assess their potential effects upon the global financial markets.

lectures and smaller group seminars. Essays, project work and problem sets provide related opportunities for problem solving. Lectures supported by essays and seminar discussions provide the basis of ensuring the growing knowledge base becomes comprehensible.

These skills are developed by each of the core modules, which are supported by key milestones and submission of tutor-marked assignments. Students will be presented with financial datasets and required to analyse them and to draw appropriate inferences.

Assessment

Through tutor-marked assignments, project work, problem sets, moderated online discussions and unseen written examinations.

C. Practical skills – able to:

- 1) use Information Technology effectively.
- 2) utilise econometrics software to critically analyse financial data.
- 3) communicate ideas online.
- 4) utilise Reuters, Bridge and Bloomberg business information and analytical tools.
- 5) use spreadsheet software to analyse complex practical problems in finance.
- 6) operate effectively in a simulated dealing-room environment, including the ability to manage bid/ask spreads.

Teaching/learning methods and strategies

Practical skills are introduced in lectures, developed in supporting tutorials, computer-based sessions and dealing-room sessions, and reinforced by problem sets and supervised project work.

Teaching is supported by a Learning Management System that requires students to participate in asynchronous online discussions.

Spreadsheet tasks and software modelling are included in the teaching of modules such as Valuation of Securities and Quantitative Methods.

Assessment

These are assessed through *INVEST* dealing-room sessions, computer-based sessions and tutorials. For flexible learners, tutor-marked assignments using Excel spreadsheets and other software packages will be submitted electronically as part of the milestones built into the programme calendar.

D. Transferable skills – able to:

- 1) gather and interpret data, and present results.
- 2) work in teams.
- 3) demonstrate familiarity with the workings of the international financial markets.
- 4) use IT, including word processing, data exchange, graphics, spreadsheet and econometrics software and directed website searches.
- 5) communicate orally and in writing.
- 6) use library and web-based resources.
- 7) manage time to achieve goals.

Teaching/learning methods and strategies

The use of IT is an integral part of the practical side of the course. It is encouraged through applications that require economic and financial analysis. These involve spreadsheet-modelling exercises, Monte-Carlo simulations, website searches, use of library resources, the presentation of word-processed documents including graphics displays. Communication skills are assessed at several points throughout the programme. Communication, presentation and team-working skills are specifically emphasised in CPD. Good time management is essential for organising a timetable to complete project work.

Tutor-moderated online discussion groups (1) and (3). Assignments. Interviews with prominent guest speakers from the City of London (4).

Assessment

Assessment of transferable skills is incorporated at several points in the programme. (1) and (3) contribute towards assessed work in projects, problem sets and dealing-room sessions. These are also assessed by means of unseen written examinations, tutor-marked assignments and moderated online discussion.

Please note - This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. More detailed information on the learning outcomes, content and teaching, learning and assessment methods of each module can be found in the module description and in the programme handbook. The University reserves the right to modify this specification in unforeseen circumstances, or where the process of academic development and feedback from students, quality assurance processes or external sources, such as professional bodies, requires a change to be made. In such circumstances, a revised specification will be issued