 

***InForm* Conference 2022**

**INFORM SPEAKER PROPOSAL FORM**

The 2022 InForm Conference takes place on Saturday 30 July at University of Reading and is themed **Inclusivity in the IFP.** Speakers are invited to submit proposals for presentation sessions, each of which will be 30 minutes in duration. Presentations should be no longer than 20 minutes, allowing the remaining time for questions.

Speakers are expected to register and a conference fee will apply.

The deadline for speaker proposals is **16 May 2022**.

**Submitting your Proposal:**

Please complete the form, save it and then email the completed form to inform@reading.ac.uk

Section 4 **Session title (15 words maximum)**

Add text here.

Section 5 **Session type**

Poster  Presentation

Section 6 **Abstract (50 words maximum**

Section 1 **Speaker details**

**1.1**

**1.2**

**1.3**

**1.4**

**1.5**

**1.6**

**1.7**

Add text here

|  |
| --- |
| **1.1** Main speaker title |
| **1.2** Main speaker forename(s) |
| **1.3** Main speaker surname |
| **1.4** Address |
| **1.5** Telephone |
| **1.6** Fax |
| **1.7** Email |

Section 2 **Speaker affiliation**

University Private

**2.1**

**2.2**

Add text here

**2.2** Institution affiliation (for inclusion on your badge)

Add text here

**2.1** Job title

The

Section 3 **Additional speaker details**

Add text here

Section 7 **Session outline (250 words maximum)**

Add text here

Section 8 **Data protection** Section 9 **Signature**

If you would like your name and email address to appear in the list of delegates, please tick.

I confirm that the details above are correct.

Print Name:

Please note that in line with the UK Data Protection Act, we cannot

print your details in the list of delegates unless you have given your permission. The list of delegates will be made available to delegates and will include name, institution and email address.

To submit this form via email you may need the latest edition of Adobe Reader, this is downloadable from [**here**](https://get.adobe.com/uk/reader/)**.**

*Insert Signature [standard formats accepted]*

**Save this Print**

Insert JPEG of signature here.