A gold circle with black text and a black and red shield

Description automatically generated

**Professional Services Award Scheme**

**Recognising Achievement in Professional Services**

**Nomination form**

Thank you for taking the time to nominate a Professional Services colleague.  
Please refer to [rdg.ac/psa](https://rdg.ac/psa) for more information about the four categories. For further advice you can contact [pseawards@reading.ac.uk](mailto:pseawards@reading.ac.uk)

1. Name of your nominee - *this could be yourself*:

2. Role, team and department of your nominee:

3. Under which category are you nominating this person? (tick one box):

Principle 1: Community

Principle 2: Excellence

Principle 3: Sustainability

Principle 4: Engaged University

4. What did this colleague do that has inspired you to nominate them?   
In what way did this person's work/ actions contribute to the category under which you have chosen to nominate them?

5. Would you like to share anything else to support the nomination? E.g. photos, letters of thanks, or similar. Please list the evidence you are submitting (this is so that we can check that we have received everything you wanted included).   
*If you are nominating yourself, you must include a letter of recommendation from a member of staff at the University of Reading*

*You can send additional evidence:*

* Via email [pseawards@reading.ac.uk](mailto:pseawards@reading.ac.uk)

or

* Via internal post - please send FAO Natasha Kennedy – c/o The Library, Whiteknights campus

**Thank you for submitting a nomination – please send this form and any accompanying information to The Library, Whiteknights campus, FAO Natasha Kennedy.**