Human Resources

Unit name goes here

Personal Titles 2021/22

You are required to complete this form as part of the submission to the Personal Titles process 2021/22. Once completed, please submit this form to your Head of School.

The deadline for submission of all cases is **Monday 10 January 2022**.

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| ABOUT YOU |
| Name (including title) |  |
| Employee number |  |
| School |  |
| Research Division (if appropriate) |  |
| Job title |  |
| Grade  |  |
| Full Time Equivalent (Full time = 1) |  |
| University of Reading start date |  |
| Date of appointment to current post (or confirmation of probation) |  |
| Academic contract type | [ ]  Teaching & Research | [ ]  Teaching Intensive | [ ]  Research Intensive |
| Higher Education Academy (HEA) recognition or equivalent | For those with a “T” or “T&R” contract, please indicate level of recognition by the Higher Education Academy (HEA) or state equivalent qualification: |
| [ ]  Fellow HEA | [ ]  Senior Fellow HEA | [ ]  Principal Fellow HEA | [ ]  None |
| Equivalent qualification:  |
| Promotion sought | [ ]  Associate Professor [ ]  Research Grade 8 [ ]  Professor [ ]  Research Grade 9 |
| Documentation supplied for case | [x]  Completed application form  | [ ]  Full CV [ ]  Illustrative appendices (optional) |
| Declaration | I declare that, to the best of my knowledge, the information and evidence given in this application is true and complete. I understand that if I have given any misleading information on this form, my application may be withdrawn from consideration at any time.Signature:------------------------------------------------------------------------------------------------------------------ |

If you have any difficulties completing the information above, please contact HR on hr@reading.ac.uk

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| ACADEMIC CITIZENSHIP AND LEADERSHIP  |
| Please summarise your most significant achievements with regards to academic citizenship and leadership and how they have been sustained (see Annex A).**This should not exceed a total of 300 words per criterion (e.g. C1) to be divided as you decide across the two columns** |
|  | **Claims** | **Evidence** |
| C1 Academic Citizenship**(Essential all)** |  |  |
| C2 Continuing professional development to ensure working practice is up to date**(Essential all)** |  |  |
| C3 Academic leadership and/or management**(Essential all)** |  |  |
| RESEARCH  |
| Please summarise your most significant achievements with regards to research and how they have been sustained (see Annex A). **This should not exceed a total of 300 words per criterion (e.g. R1) to be divided as you decide across the two columns** |
|  | **Claims** | **Evidence** |
| R1**Associate Professor**Track record of research of at least national standing, built on high quality research outputs**Professor**Track record of excellent research of international standing, built on outstanding quality of research outputs**(Essential T&R, RI)** |  |  |
| R2 **Associate Professor**Contribution to research leadership and recognition (externally and internally) as a researcher, with a national profile and/or emerging international profile**Professor**Providing research leadership within and beyond the University and the own discipline: significant international research impact on academia (nationally and internationally) **(Essential T&R, RI)** |  |  |
| R3 **Associate Professor**Record of gaining external research funding, or equivalent, as appropriate to the discipline (excluding funding for PGR students)**Professor**Track record of excellent external income generation as defined within the discipline (excluding funding for PGR students) |  |  |
| R4 **Associate Professor**Formal supervision of, and/or demonstrable support for Doctoral students**Professor**Record of successfully supervising to completion a number of research students, as appropriate to the discipline |  |  |
| R5**Associate Professor**Demonstrable track record of planned public engagement and communication of research; dissemination of research across the University and beyond **Professor**Substantial national and international track record of planned public engagement and communication of research |  |  |
| R6**Associate Professor**Has drawn upon own research to achieve, or is in the process of achieving, an effect on, change or benefit, to the national and/or international economy, society, culture, public policy or services, health, the environment, education, or quality of life, beyond academia**Professor**Has drawn upon own research to achieve, or is in the process of achieving an effect on, change or benefit, to the national and/or international economy, society, culture, public policy or services, health, the environment, education, or quality of life, beyond academia |  |  |

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| TEACHING AND LEARNING |
| Please summarise your most significant achievements with regards to teaching and learning and how they have been sustained (see Annex A).**This should not exceed a total of 300 words per criterion (e.g. T1) to be divided as you decide across the two columns** |
|  | **Claims** | **Evidence** |
| T1**Associate Professor**Track record of excellent T&L practice, impacting on the student experience/outcomes **Professor**Track record of excellent T&L practice, with evidence of positive impact on students, colleagues and mentees (either internal or external) and excellent feedback **(Essential T&R, TI)** |  |  |
| T2 **Associate Professor**A valued contribution to Teaching and Learning at disciplinary, interdisciplinary School and/or University Level **Professor**Leadership of activities in T&L that improves student outcomes and/or student experience **(Essential T&R, TI)** |  |  |
| T3 **Associate Professor**Valued participation in teaching and learning strategic initiatives at disciplinary, interdisciplinary, School or University levels **Professor**Evidence of successful leadership in steering Teaching and Learning strategic initiatives at disciplinary, interdisciplinary, School or University levels **(Essential TI)** |  |  |
| T4 **Associate Professor**Sharing/promoting pedagogic good practice at disciplinary, interdisciplinary, School or University levels**Professor**Evidence of significant contribution of national or international impact to Teaching and Learning **(Essential TI)** |  |  |
| T5 **Associate Professor**Pedagogic research and/or impactful scholarship and/or income generation in Teaching and Learning**Professor**Pedagogic research and/or significant and impactful Scholarship and/or significant income generation |  |  |
| T6 **Associate Professor**Effective consideration and/or application of new pedagogies or innovative teaching methods at disciplinary, interdisciplinary, School or University levels **Professor**Effective consideration and/or application of new pedagogies or innovative teaching methods  |  |  |

**I (the applicant) confirm that all sections of this application have been completed within the word limits specified. I understand that if the word count has been exceeded in any area the application will be rejected.**

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**Completed applications should be submitted to the Head of School by 5pm on 10 January 2022.**