



Safety Note 53

Food Purchasing Guidance

This guidance should be followed when a small sandwich order is required for a small internal meeting (i.e. a research group team meeting) or for low risk food e.g. biscuits for meetings/training events, and it is intended to buy food at a local shop/supermarket. For all other events, one of the two contracted food suppliers or commercial services should be used – details can be found on Procurement’s website.

