# NOTIFICATION OF UKRI FUNDED PLACEMENT (PGR)

Please complete this form if you are undertaking a placement that is either integral/relevant to your research project or part of the UKRI Policy Internships scheme where your UKRI studentship continues throughout the placement and no suspension is required. The completed form should be sent to the **Doctoral Research Office (**[**dro@reading.ac.uk**](mailto:dro@reading.ac.uk)**)** so that your registration dates can be amended accordingly.

Please note that this notification will only extend your registration dates; official confirmation of any funding extension should be communicated to the Studentship Finance team and Doctoral Research Office as normal.

## TO BE COMPLETED BY THE STUDENT

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| **Student name** | Click or tap here to enter text. |
| **Student number** | Click or tap here to enter text. |
| **School/Department** | Click or tap here to enter text. |
| **Programme** | Click or tap here to enter text. |
| **Do you hold a UK visa?** | Choose an item. |

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| **Brief details of placement** | Click or tap here to enter text. |
| **First day of placement** | Click or tap to enter a date. |
| **Last day of placement** | Click or tap to enter a date. |
| **Name of UKRI council** | Click or tap here to enter text. |

## TO BE COMPLETED BY THE SCHOOL/DEPARTMENT

By signing this form, the School/Department confirms that the placement is either integral/relevant to the student’s research project or part of the UKRI Policy Internships scheme and that the studentship should continue as normal during this placement.

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| **Has the Grant Holder approved the placement?** | Choose an item. |
| **Any additional information, if applicable** | Click or tap here to enter text. |

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| **Name of supervisor** | Click or tap here to enter text. |
| **Signature of supervisor** | Click or tap here to enter text. |
| **Date** | Click or tap to enter a date. |

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| **Name of School/Dept Director of PGR Studies OR Director of Research** | Click or tap here to enter text. |
| **Signature of School/Dept Director of PGR Studies OR Director of Research** | Click or tap here to enter text. |
| **Date** | Click or tap to enter a date. |

Last updated: 20 October 2023