



# A payment guide for international students

January 2021

WesternUnion **WU**

Business  
Solutions

# We are here to help

**Your University offers the WU® GlobalPay for Students platform to make it easy to pay your tuition fees.**



Pay your tuition and other student fees quickly



Make payments online, by bank transfer or in person



Track payments and receive status updates by text and email

**Count on WU® GlobalPay for Students to help you make payments – quickly and easily.**

Pay your fees in your local currencies<sup>1</sup>

Avoid fees and costly international foreign exchange charges from your bank

Ensure your fees arrive in full to your University

Pay easily with multiple language options

Get price and payment options upfront with a price comparison tool

Gain peace of mind by using your University's preferred payment system

1. Due to banking regulations, not all currencies are available. If your home currency isn't offered, you can pay in another currency.

# Steps to Make a Payment

Go to the WU® GlobalPay for Students link provided by your School/University.

## 1 Enter your details

- Choose the country you're paying from and enter the details about your payment
- Choose your preferred payment method
- Enter student details and confirm who is making the payment

## 2 Make payment

Complete your student payment transaction:

### Online

Select from a variety of providers

### Bank Transfer

Receive payment instructions to pay in branch or via online banking

### In-person

Receive payment instructions for an in-person transfer

## 3 Track it

Once your payment is made, track it online or receive text updates!

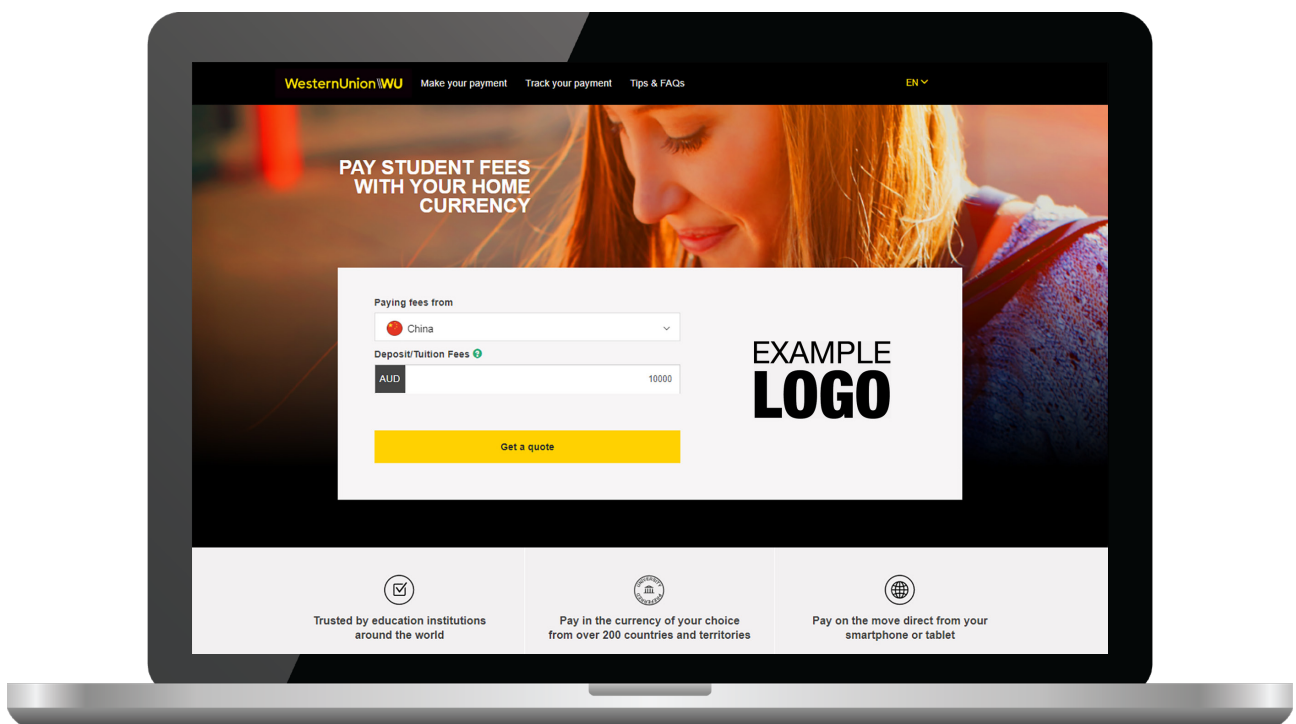


ONLINE BANK  
TRANSFER

## Get a Quote

To begin the process, **click the GlobalPay for Students link**, provided by your institution.

- Before you start, you have the opportunity to **select which language** to view the payment platform in English, Spanish, French, Chinese (Traditional), Chinese (Simplified), Hindi, Indonesian, Korean, Arabic and Japanese.
- Select your language from the drop-down on the top right of the menu.
- Enter the country you are studying in and the institution you are attending. Click **Next**.



# 1










## Choose a way to pay

Choose a way to pay from the methods shown.


- Select your desired payment method from the options displayed.
- Your payment options will vary depending upon the country you are paying from.
- For example, when paying from Australia, you may see these options:

Step 1 of 4

### 1. Choose a way to pay

 Bank Transfer	<ul style="list-style-type: none"><li>⌚ Takes 3-4 days on average upon payment</li><li>✓ Make your payment from any bank</li><li>✓ Includes 0 USD bank fee</li><li>💡 Quote valid for 72 hours</li></ul> <a href="#">+ How it works</a>	<b>7,325.00 USD</b> 10,000.00 AUD	<a href="#">Select</a>
 Bank Transfer	<ul style="list-style-type: none"><li>⌚ Takes 2-4 days on average upon payment</li><li>✓ Send money from any bank in China, over the counter or via online banking</li><li>✓ Operated by </li><li>💡 Chinese ID required</li></ul>	<b>51,274.08 RMB</b> 10,000.00 AUD	<a href="#">Select</a>
 Debit Cards	<ul style="list-style-type: none"><li>⌚ Takes 2-3 days on average upon payment</li><li>✓ LIMITED-TIME PROMOTION: for PIN-based debit cards only</li><li>✓ Operated by  </li><li>💡 Individual card limits may apply</li><li>💡 Chinese passport required</li></ul>	<b>51,419.10 RMB</b> 10,000.00 AUD	<a href="#">Select</a>
 Alipay	<ul style="list-style-type: none"><li>⌚ Takes 3-4 days upon payment</li><li>✓ Pay directly from your Alipay account</li><li>💡 Individual card limits may apply</li><li>💡 Chinese ID required</li></ul>	<b>51,522.68 RMB</b> 10,000.00 AUD	<a href="#">Select</a>
 All Debit and Credit Cards	<ul style="list-style-type: none"><li>⌚ Takes 2-4 days upon payment</li><li>✓ All debit and credit cards accepted</li><li>💡 Individual card limits may apply</li><li>💡 Chinese ID or passport required</li></ul>	<b>51,703.95 RMB</b> 10,000.00 AUD	<a href="#">Select</a>
 Bank Transfer	<ul style="list-style-type: none"><li>⌚ Takes 3-4 days on average upon payment</li><li>✓ Make your payment from any bank</li><li>✓ Includes 0 CNY bank fee</li><li>💡 Quote valid for 72 hours</li></ul> <a href="#">+ How it works</a>	<b>51,792.00 RMB</b> 10,000.00 AUD	<a href="#">Select</a>

Payment Details [Edit](#)



## 2

## Enter Student's Details

Enter the Student's Details and click **Next**.

- Note: a required field displays an asterisk (\*) to the right of the field name.

Step 2 of 4

### 2. Student's Details

This is to identify the correct student details

Student ID \*

First Name \*

Last Name \*

Date of Birth \*

Email Address \*

💡 Next you will be asked for the payer's details

Next

Payment Details Edit ↗

# EXAMPLE LOGO

The University of Sydney	
will receive	10,000.00 AUD
<hr/>	
You are paying	7,328.00 USD

# 3

## Enter Payer's Details

Select who will be making the payment.

- Enter the payer's personal details, email address, billing address, country and language.
- For some payment methods, you will also have to state the relationship of the payer to the student.
- You can select the language in which you would like the payer to receive payment instructions in.
- To view the terms of use, click the hyperlink. Once you have read and understood the Terms & Conditions, check the box to agree to the terms of use and acknowledge the privacy policy.
- If you have selected to pay from a bank account, enter the required banking information.

Step 3 of 4

### 3. Payer's Details

**We require this information to process your payment**

Who will be making this payment?

Student

Someone else

**Payer's personal details**

Payer name \*

Enter payer name

Payer's email address \*

This is to send confirmation of this payment

Enter email

**Payer's billing address**

Payer's address 1 \*

Enter address 1

City \*

City

Country \*

Country

**Payer's Bank Details**

Bank Name \*

Bank Name

Bank Country \*

China

Language \*

English

I agree to the [Terms of Use](#) and have reviewed the [Online Privacy Statement](#)

Proceed to payment

**Payment Details** [Edit](#)

EXAMPLE  
LOGO

The University of Sydney will receive	10,000.00 AUD
You are paying	7,328.00 USD

# 4

## Arrange Payment

If you are using an e-wallet or online payment option, it will automatically redirect you to your account.

If you are paying via your bank account, you will be provided your reference number and instructions on completing your transaction.

You will be emailed a copy of the payment instructions, or you can view and print them directly from this page.

If you enter your mobile phone number, we will notify you by SMS when your payment is sent to your institution.

Your confirmation page will look something like this:

Step 4 of 4

### 4. Make Payment

Step 4 of 4

### 4. Make Payment

- ✔ Please print payment instructions and contact your bank or financial institution (online, phone or in-person).
- ✔ Please initiate your payment as soon as possible.

[Print Instructions](#)

💡 Ensure funds are received by (19:36 pm 31/07/2020) so we can credit funds to your institution on time and in full.

💡 To ensure that your institution receives your funds, the Reference Number **EAU24019-AS2851787** must be included in your payment.

**Note:** Payments made to our bank account can only be received by bank transfer. Cheque or cash deposits will not be accepted and will be returned to the sender. Funds received after the (72) hour cut off may be subject to a new rate. Custom House Financial (UK) Limited conducts business under the trading name Western Union Business Solutions. This bank account is used to receive payments on behalf of your institution.

[Return to The University of Sydney](#)

#### Payment Details

**EXAMPLE LOGO**

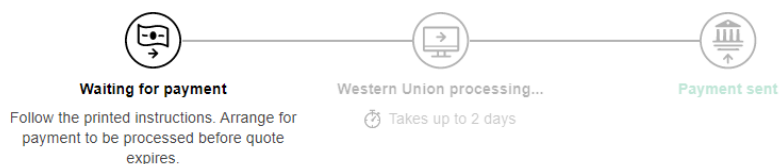
Your reference	<b>EAU24019-AS2851787</b>
The University of Sydney will receive	<b>10,000.00 AUD</b>
You are paying	<b>7,328.00 USD</b>

### Notify me by SMS

We'll send you an SMS when your payment is sent to your institution. We won't use your mobile number for anything else.

 + 86  [Submit](#)

### Payment Status





# Print Instructions

We recommend saving a copy of this file for your records.

As stated on the instructions, you now have **72 hours** to make the payment. If you change your mind or entered the wrong amount, no funds will be taken from your account.

**To process the transaction, you will need to either take these instructions to your bank or, in some cases, one of our specified partner institutions.** You may also be able to use the details provided to make an online bank transfer (where available).

Please make sure that you include the Payment Reference in your transfer. Your payment reference is a unique reference number which is located at the bottom of your payment instructions form. This reference number ensures we are able to recognise your payment in our Western Union Business Solutions account and promptly apply it to your Student Account with your Education Institution.

Click **Print Instructions** to see your payment instructions. Payment instructions are available in multiple languages.

Date: 21/08/2020 13:22:27 +10:00

## EXAMPLE LOGO

### Payment Instructions

This quote can only be used for one (1) payment and is valid until 24/08/2020 13:22:27 +10:00

Make your payment now      Pay online or in person      Then track your payment  
<https://student.globalpay.wu.com/geo-buyer/#/tracking>

**Banking Instructions: You're nearly there!**  
To help us make sure your payment arrives on time and in full, please complete your transfer as soon as possible using the instructions below.

Payment reference	Currency and Amount to Pay
EAU38082-AV2921268	USD 7,353.00

IMPORTANT: Payment reference must be included or your payment will not be processed

Bank Name	The Bank of New York Mellon
Bank Address	240 Greenwich Street New York NY 10286 United States
Bank ABA Routing Code	021000018
Bank SWIFT	IRVTUS3N
Beneficiary Name	Western Union Business Solutions
Beneficiary Address	Level 12 1 Margaret Street Sydney NSW 2000 Australia
Beneficiary Account	8901309192

**Process Instructions For Your Bank**

Please allow your customer to pay Western Union Business Solutions by ensuring the:

1. **Payment reference** is included.
2. Beneficiary name remains: **Western Union Business Solutions**
3. Currency used is: **USD**
4. For local domestic transfers please use Beneficiary Account and ABA Routing Code.

**How To Pay**

**Pay Online**

The easiest way to complete your payment is online via internet banking. Please use the details provided above to make your payment.

**Pay at Your bank**

Simply take this page into your bank (not a Western Union branch) and they'll do the rest. **Please note: you cannot pay by cash or cheque.**

**Need Help**

If you have questions relating to this transfer, contact Western Union Business Solutions:  
e: [GPStudents@WesternUnion.com](mailto:GPStudents@WesternUnion.com)

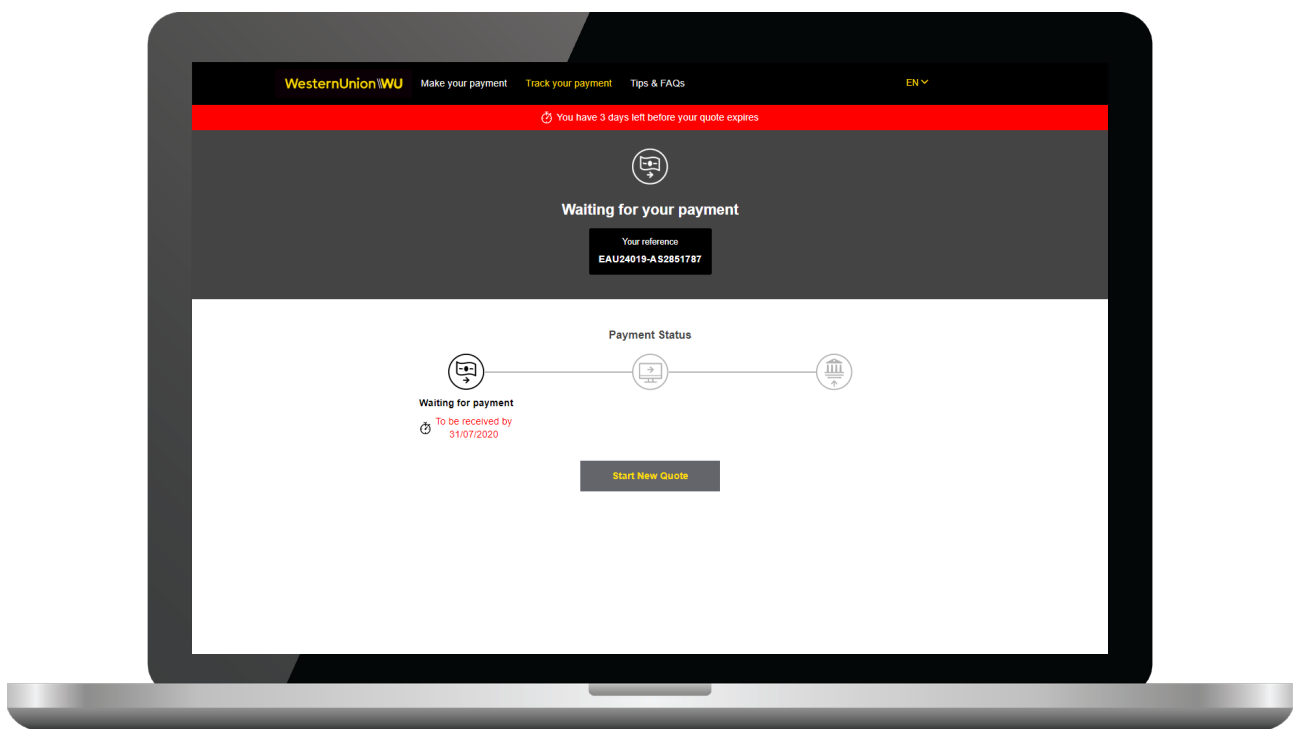
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## Track Your Payment

Select **Track your payment** in the top menu area. Your payment reference and the time remaining for your quote will be indicated.

There are three stages:

- Quoted and waiting for payment. Follow the printed instructions. Arrange for payment to be processed before quote expires.
- Funds received by us. Western Union processing generally takes from 2–5 business days.
- Payment Sent. The funds have been sent to the education institution.



# Contact us

education@westernunion.com

Call +44 (0) 1733 871 871

Please include student's full name, student ID, and university name in the subject line of the email.

**WesternUnion**  **Business Solutions**

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