

PORTABLE APPLIANCES POLICY

1. Application

The Policy shall apply where the environmental control is a local issue relating only to a few specific rooms. Where the problem of environmental control is broader in scope than a local area the advice of Facilities Management Directorate is to be sought for other solutions and costs.

2. Policy Statement

Stand-alone portable appliances for temporary environmental control may be used subject to the following conditions:

- a) Heaters are permitted, and are to be purchased through the Purchasing Office in accordance with University procedures;
- b) Central funds are not available for this purpose; Schools, Departments, Directorates and Halls may resource the purchase from their own funds;
- c) Equipment is to be used strictly in accordance with the manufacturer's instructions;
- d) Radiant heaters are prohibited for reasons of health and safety;
- e) Portable cooling appliances that rely on exhausting through an open window are prohibited from use on the Ground Floor, for security reasons.

PORTABLE APPLIANCES POLICY - APPENDIX

List of Approved Appliances

1. ELECTRIC CONVECTOR HEATER

Manufacturer: Glen or Dimplex
Wattage: 2 kw maximum
Description: Thermostatic free standing convector heater

2. ELECTRIC OIL-FILLED CONVECTOR RADIATOR

Manufacturer: Dimplex
Wattage: 2 kw maximum
Description: Thermostatic free-standing oil-filled convector heater

3. ELECTRIC DESK FAN

Manufacturer: Vent -Axia or Impega
Description: Typical model, Impega CHD-9