

How to get Disabled Students' Allowances (DSAs)

Get medical evidence– details about what is needed can be found here:

<https://www.gov.uk/disabled-students-allowances-dsas/eligibility>

Complete the application form – application forms online here:

<https://www.gov.uk/disabled-students-allowances-dsas/overview>

Return your application and medical evidence to:

Student Finance England PO Box 210 Darlington DL1 9HJ

Or scan and email it to **dsa_team@slc.co.uk**

as soon as possible and no later than 9 months after the start of your academic year

DSA Team will reply to you within 10 working days, confirming eligibility.

They may tell you they need more medical evidence –

contact us on disability@reading.ac.uk or **0118 378 4202** if you are unsure what to do

If you are eligible, they will ask you to book a **Study Needs Assessment**

A Study Needs Assessment is an informal, friendly conversation with an independent needs assessor to establish what support you may need on your course

DSA Team will send you a link where you can find your local Needs Assessment Centre

Call the Needs Assessment Centre to book the assessment – do this as soon as you receive confirmation of eligibility from the DSA Team

If you need help with the above please contact us on disability@reading.ac.uk or 0118 378 4202

The needs assessor will write a report containing support recommendations. They will send a copy to you and to the DSA Team.

SFE will send you a DSA entitlement letter to confirm equipment and/or other support you will receive DSA funding for. The letter will also give you instructions on how to arrange delivery of your equipment and/or arrange other support.

Contact us on disability@reading.ac.uk or call **0118 378 4202** as soon as you receive your DSA entitlement letter, so that we can help organise your support