

The Julia Boorman Award 2023/24 Information and Guidance Notes

What is the Julia Boorman Award and where do the funds come from?

The Julia Boorman Award is provided as a result of a bequest to the University by Dr Julia Boorman, formerly a Senior Lecturer in Education and Sub-Dean of the Faculty of Education and Community Studies.

The Award intends to support disabled students from specific study areas with additional costs associated with undertaking travel abroad in connection with their programme of study. These costs could include, for example, accommodation, general living or study costs, and fees. It is expected that the majority of applicants will be intending to undertake a course of study or work at an overseas university or organisation, but awards are not restricted to such activity.

This award does not have to be repaid (unless fraudulently obtained) and can be used towards any expenses incurred in relation to the above specification.

Who can apply?

In order to apply for The Julia Boorman Award you must:

- be recognised as having a disability that fits within the University of Reading's definition; and
- be currently enrolled on a full-time or part-time undergraduate course involving Theatre Arts or History; and
- be undertaking travel/study/work abroad that is relevant to your degree programme;

How and when to apply

Applications will be considered throughout the year from September to 3rd June 2024 and will be assessed on an individual basis.

Applications must be submitted in advance and cannot be awarded retrospectively.

What supporting evidence should I submit?

Students should provide:

- a confirmation letter from, if applicable, the host institution
- evidence of costs
- a supporting letter from your personal tutor
- a supporting letter from the Disability Advisory Service.

What level of award could I receive?

As all applications are considered on a case-by-case basis, awards are appropriate to the application. However, the assumption is that the award will be in the region of £1,000 depending on the actual need. If you feel that the cost of the support you will require is in excess of £1,000, please do not feel this will preclude you from applying. We will consider all applications on an individual basis.

Your Personal Details

Complete all sections and make sure that your contact address and telephone numbers are correct in case we need to contact you.

Course Details (University of Reading)

Complete all sections as this is used to assess your eligibility for The Julia Boorman Award.

Your travel must be directly connected to your degree and you must be studying, in the broadest sense, a course including an element of Theatre Arts or History.

Travel Details

Please complete all sections and provide details of costs (i.e. travel costs from internet, quotes, etc.).

Cost of Undertaking Your Travel

Please use this section to estimate your additional costs in respect of travel, accommodation or other costs in order to undertake this trip. The cost incurred should be over and above your normal costs while at University.

The overall estimated costs that you identify and provide evidence for will be used to determine the amount of award that you are eligible to receive.

Accommodation

If your application includes accommodation costs, please provide information in respect of additional accommodation costs, i.e. adapted rooms/facilities, etc.

Travel costs

Flights: If you have not yet booked your flights you should provide three quotes from airlines or travel agencies (online quotes/searches are acceptable).

An average of the three quotes should be calculated and provided as the cost of flights..

Transport to/from airport/train station: One return journey to/from the UK airport and one return journey from/to the overseas airport will be considered.

Supporting Statement

Please use this section to provide any further information or explanation to any of the other sections of the application form.

Award Recipient Report

If successful you will be required to submit a report to the Disability Advisory Service who will forward it to your Head of School and the Dean of your Faculty.

How to apply

You can apply via the [RISIS portal](#), go to the “Actions” menu and then click on “Financial Support”, From this page you will be able to read the guidance notes and click on the link “Begin/Continue application for financial support or bursary”. When you have completed your online application you will get an acknowledgement email sent to you.

Can I speak to someone about my application?

If you have questions about the form, your eligibility or your submitted application, please email studentfunding@reading.ac.uk or call 0118 378 5555. You can also speak to us in person by coming to the Reception in the Carrington Building and ask to speak to a member of the Student Financial Support team.