

**Target audience:** All UG non-finalists  
**Send date:** Tuesday 28 July (AM)  
**Subject line:** Update on publication of exam results this week

Dear student

Further to my [email on 17 July](#) in which we confirmed that undergraduate non-finalist results would be published this week (week commencing 27 July), I am writing to let you know that we will release these on **Friday 31 July**. The results will be made available on [RISIS](#) and you will receive an email when they are ready for you to view.

I apologise that this is much later than our usual timeframes. We know it is important for you to receive your results in a timely way. We have been doing all we can to achieve this. The process this year has been very complex, with a number of additional manual steps required to ensure the accuracy of marks. I am sure you will understand we need to take the time to get this right.

Exam results this year have been very positive overall, and we hope you will be able to take some time to relax before the start of the new academic year. We are looking forward to welcoming you back in September and we have published further information about the [adaptations we're making to our teaching, facilities and services](#) to best support you in the autumn term.

### **Further support**

If you have met the requirements to progress to your next stage of study, we strongly recommend that you should focus now on preparing for the new academic year. As outlined in my previous email, however, some students may understandably feel that their academic performance has been unduly affected by the challenging circumstances this year.

If you have major concerns about your results, and believe that your academic performance has been affected by circumstances outside of your control, you can submit a reasonable request to retake one or more of your assessments (including exams or coursework) that had an original or extended submission deadline between 28 March and 12 June (inclusive) through the Circumstances Impact Process (CIP). This is a special arrangement that we have put in place this year as part of our package of measures to mitigate the impact of COVID-19 on our students' learning.

You will have **5-working days** (starting on Monday 3 August and ending at 11.59 pm (BST) on Friday 7 August) to seek advice from your School and to request retakes under the [Circumstances Impact process \(CIP\)](#).

There are some important things you should consider before submitting a request to retake an assessment as follows:

- **Your original assessment mark will be annulled (deleted) and replaced with the retake mark.** Even if your retake mark is lower than your original mark, this will be the one on your record, even if you fail the retake. You will not be able to choose the better of the two marks.
- **Once a retake has been requested and granted, you cannot then choose not to do the retake.** A mark of zero will be given for assessments not submitted.
- **Exam retakes will take place in mid/late September.** If you have met the requirements to progress to the next stage of study, we recommend that it would be better to spend this time focusing on the new academic year.

- **Results from the September re-sit period (re-sits, retakes and deferrals) will not be published until after the start of the new academic year.** We plan to publish these results at the end of October or early November. If you need to re-sit/retake, or you have deferred assessment to the September period, you will start and continue the next Part of your programme in the normal way. When you have your results, you will again have the opportunity to request retakes of any assessments taken in the resit period if you have circumstances which have adversely affected you over the summer. Having made your decision you will carry on with the 2020/21 Part of your programme and, if approved, do this/these retake(s) at the next opportunity that exams/assessments are offered. If you are taking re-sits or retakes in September, then we will advise you on your options after your results for these have been published.
- **All exam retakes will be 'take-home' exams.** These will be in the same format as the summer examinations.

If you are considering requesting a retake of an assessment now you **must seek advice from your School**. We want to help you make the right decision for you with personalised, programme-specific advice on the best course of action, including advantages and disadvantages of attempting a retake. You should have received information from your School about who you can contact for advice. If you are not sure, please email [take-home-exam@reading.ac.uk](mailto:take-home-exam@reading.ac.uk) and we will help you.

I hope this information has been helpful. Please review our detailed Frequently Asked Questions about exam results on Essentials. We are here to support you so do not hesitate to contact your School or [take-home-exam@reading.ac.uk](mailto:take-home-exam@reading.ac.uk) if you have any queries.

Best wishes,  
Paddy

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