

Key student deadlines - Graduation July 2024

Key Tasks	Completed no later than:
Receive initial email to express your interest	By Friday 23 February 2024
Respond to the express your interest email ¹	Sunday 10 March 2024
Student disability or mobility difficulties deadline ²	Sunday 10 March 2024
Receive Formal Graduation Registration email (ceremony details inc. specific date and time)	By Friday 5 April 2024
Request a visa support letter	Once students have completed Formal Registration, indicating they will attend.
Pay any outstanding debts ³	Friday 3 May 2024
Register to attend, graduate in absence, or defer your graduation	Monday 6 May 2024
Check how your name will appear on your certificate and request a name change ⁴	Monday 6 May 2024
Guest disability or mobility difficulties deadline ²	Monday 6 May 2024
Order Graduation robes	By Friday 31 May 2024
Final results with the Exams Office ⁵	By 12.00pm Thursday 30 May 2024
Publication of provisional results for finalists (UG and PG)	3.00pm Wednesday 19 June 2024
Post Results Exceptional Circumstances (PREC) deadline for finalists (UG and PG)	Wednesday 26 June 2024
Examiners' confirmation of PGR results to Doctoral Examinations Officer ⁶	3.00pm Friday 28 June 2024
PGR electronic thesis submission to CentAUR ⁶	4.00pm Thursday 4 July 2024
Publication of confirmed results for finalists (UG and PG)	3.00pm Friday 5 July 2024
Deadline to submit an appeal	5.00pm Friday 12 July 2024
Graduation Ceremonies	Tuesday 16 – Wednesday 24 July 2024 (not including weekend)

¹ Complete the Expression of Interest process by this date to have priority booking of up to two guest tickets during the formal Graduation Registration process.

² Please inform us as early as possible of any disability or mobility issues so we can make suitable arrangements. We will endeavour to make such arrangements but we may not be able to accommodate any requests received after the respective deadlines for students and for guests.

³ Check to see if you have any outstanding tuition fee debts on your [RISIS Portal](#). If your portal indicates that you do owe a debt, you can:

- [pay the outstanding debt online](#)
- or contact the Receipts Office on 0118 378 6130

⁴ Name change requests can be made via the RISIS portal during formal Graduation Registration. You may be asked for evidence to support your request. Requests received after this date may result in an administration fee and may delay production of your certificate.

⁵ All final results (including decisions on accepting exit awards) must be submitted by the Schools to the Exams Office no later than 12.00pm Thursday 30 May 2024, and in turn confirmed to the Graduation Office no later than Tuesday 4 June 2024.

⁶ The final result of your Postgraduate Research award (i.e. after sitting your viva, completing any specified corrections and everything being signed off by your examiners – needs to be submitted to Sean Semple in the Doctoral & Researcher College (deo@reading.ac.uk). An electronic copy of your thesis must also be submitted via the CentAUR system (centaur@reading.ac.uk).