Students
You can view your academic timetable in CMISGo and your Outlook calendar.

On your Outlook calendar, your individual classes and other activities are highlighted in peach. Some of these activities are delivered live online for all students, and some take place on campus.

Activities which are being delivered online are indicated by the location:

ONLINE Online live sessions.

For all on-campus activities, you may also see a corresponding online activity highlighted in grey. The online activities in grey have been set up specifically for students who are unable to attend classes on campus. They are live so you will need to attend at the scheduled time, as you would for a session on-campus. These sessions will not be recorded, except in certain specific circumstances.

There is no colour-coding on CMISGo. Activities for students who are unable to attend classes on campus can be identified by the text in the body of the event which says “For students away from campus. Access via Blackboard.”

The member of staff running each online teaching session will invite all students registered on that module to attend. However, you only need to join the online session if you are unable to attend the corresponding scheduled activity on-campus. If you have any queries about how to access the online sessions, please contact your Module Convenor.

Further information about all of your learning and activities within each of your modules is published on Blackboard.
Departmental events, events for multiple programmes and year groups, and activities such as careers fairs will appear in your Outlook calendar in pink.

**Staff**

You can view your academic timetable in CMISGo and your Outlook calendar.

On your Outlook calendar, your classes are highlighted in teal. Activities which are being delivered online are indicated by the location:

**ONLINE** Online live sessions.

Room bookings are highlighted in purple.