First days checklist

| Question/action | Notes |
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| Safeguarding and child welfareWho are the Designated Safeguarding Leads (DSLs)?What does safeguarding procedure look like? Where do I find the safeguarding policy?What should you do if\_\_?What is the procedure for fire alarms/lockdown?Is there anything I need to know about any of the children before joining the class? | Your text here |
| Code of conductWhat is the school dress code?Go through the staff handbook.What are the arrangements for trainees talking to parents and carers?Which policies should I read? | Your text here |
| Times and practicalitiesWhat time should I arrive at school?How do I get into the building?What time should I leave school?When are staff meetings? What does the timetable look like?How is Planning Preparation and Assessment (PPA) time organised?  | Your text here |