A picture containing connector, cable

Description automatically generatedA picture containing electrical wiring, data transfer cable, tool, connector

Description automatically generated

If you experience any issues when using the equipment, please call the IT Service Desk on **Extension 6262** or email **dts@reading.ac.uk**.

**Bring Your Own Device: How to connect up your own laptop**

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**Which end do I need?**

**Surface Laptop: USB C**

**Toshiba or other laptop: HDMI**

**Mac Pro or Mac Air: USB C (aka Thunderbolt)**

**Note: For whatever application ceiling microphone is required for, e.g. YuJa or Microsoft Teams call, ‘Dante USB Receive (Dante USB I/O Module)’ should also be selected as microphone source in application settings.**

**Change setting INPUT to the ‘Dante USB Receive (Dante USB I/O Module)’ :**

A picture containing text, screenshot, font, line

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**Then switch to “Laptop source” on the tech table**

**To open your sound settings**

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**4**

**To control the ceiling microphone from your laptop, connect by plugging in the cable labelled “Ceiling mic” to your laptop’s USB-A port**

**Right click on this icon:**

**Belkin multiway adapter lets you plug in your own device via HDMI or USB-C**

**Connect your laptop to the screen using the multi-way cable:**