Teaching and Learning Enhancement Projects (TLEP) Application Form 2024

**CQSD use - reference number : /2024**

Please refer to the [TLEP scheme criteria and guidance](https://www.reading.ac.uk/cqsd/funding-for-your-teaching-and-learning-project/teaching-and-learning-enhancement-projects-tlep-scheme) when completing your application.

**Please save as a PDF file** and submit your application to Martin Wise: m.wise@reading.ac.uk

**Applicant’s details**

|  |  |
| --- | --- |
| Name: |  |
| Role: |  |
| School / Service: |  |
| Department / Unit: |  |
| Email: |  |

|  |  |  |
| --- | --- | --- |
| **Project Title:** |  | |
| **Project Start Date:** |  |
| **Project End Date:** |  |

**Head of School / Service**

|  |  |
| --- | --- |
| Name: |  |
| I confirm that I am supportive of this application | (Insert signature here) |

**Project Outline and Rationale (Maximum 700 words)**

|  |
| --- |
|  |
| **Word count:** |

**Full Budget Details (breakdown of total proposed expenditure)**

|  |  |
| --- | --- |
| **Activity/item** (Including activity start and end dates) | **Costs** |
|  |  |
| **Total expected expenditure** | **£** |

**Previous Funding**

|  |  |
| --- | --- |
| **Have you previously received T&L project funding? If Yes, please provide details including year of award:** |  |

**I have read the** [**TLEP guidance and scheme criteria**](https://www.reading.ac.uk/cqsd/funding-for-your-teaching-and-learning-project/teaching-and-learning-enhancement-projects-tlep-scheme)**. I understand and accept the terms and conditions of funding.** (Please tick box)