

Key information and declaration by applicants

Photo and video consent

(to be completed by the participant or parent/carer if the participant is under 18 years of age)

Photographs or video footage may be taken at the event. These images/media will be owned by the University of Reading and may be used for publicity purposes. Please tick to state whether you give consent for us to take your photo/video.

yes no

Name of student/parent/carer
Signature
Date

Emergency contact details

Please provide the name and contact number of a person who may be contacted in the event of an emergency.

Name
Relationship (e.g. parent/carer details):
Contact Tel number(s)

Transport arrangements

There is very limited parking on the University of Reading campus. Therefore we prefer visitors to use public transport as the University is easily accessible via train and bus. We will send further details of how to access the University of Reading via public transport should you be allocated a place on the Summer Masterclass.

I intend to travel to the University via:

Public transport

Private car and DO NOT need a parking permit

Private car and DO need a parking permit

Please note, we cannot guarantee that a permit will be issued.

Travel Bursary

The University of Reading is able to fund travel to the University for prospective students in some instances. Please refer to the attached guidance 'Funding your Travel to the University of Reading' for further information. If you would like to apply for travel funding please complete and return the Travel Funding Application Form along with this document. We do encourage applicants to our events to apply for this funding should they qualify.

Expected behaviour

Participating in this event may be different from your experiences at school/college and we want all participants to benefit from and enjoy this experience. You will be expected to show responsible behaviour while attending the event as well as respect for other participants and staff.

The following rules and regulations will be in operation:

- Alcohol must not be brought onto the site or consumed during the event
- Smoking is not allowed inside the buildings or within 10m from buildings
- Participants are expected to attend all timetabled activities unless there are exceptional circumstances. If you need to leave the event early you must inform a member of staff
- Participants are expected to follow any emergency procedures, such as a fire drill, as directed
- Participants must follow any health and safety instructions given to them by staff and/or Student Ambassadors

Data protection

Participants should sign below to indicate that they accept these terms and conditions. The contact information in this form is confidential and will be treated in accordance with the Data Protection Act (1998). Only organisations that require the information for the funding, delivery, evaluation and tracking of outreach activities, the Universities and Colleges Admissions Service (UCAS) and the Higher Education Statistics Authority (HESA) will be given access to the data. This data will be anonymised for reporting purposes.

Your data will be stored on a secure database for future tracking. The University may wish to contact you via email with information related to your chosen field of study; should you not wish to receive any further information you can opt out.

One copy of this form needs to be returned to the address below. Please retain one copy of this form for your own records.

Name of participant
Signature
Date
On behalf of the University of Reading
Signature
Date

Please return this form to:

**Summer Masterclasses
Student Recruitment and Outreach Office**
1.03 Miller Building, University of Reading, Whiteknights,
Reading, RG6 6AB.

Alternatively you can email a copy of your completed form to:
outreach@reading.ac.uk

Summer Masterclasses

i For more information, or to return the completed form, please contact:

Student Recruitment and Outreach Office

University of Reading
1.03 Miller Building
Whiteknights
Reading, RG6 6AB
outreach@reading.ac.uk
Tel (0118) 378 6554

www.reading.ac.uk



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