

## Transcript of Studies (Study Abroad)

The attached document is an official transcript which gives details of an individual student's performance for the duration of his or her participation on the Study Abroad Programme at the University of Reading.

Undergraduate degree programme are normally three of four years in duration and are normally divided into three or four Parts. Full-time undergraduate students are normally required to take in each year of study 120 credits, corresponding to 1200 notional hours of study. Each module has a designated credit weight and level. The levels of module are as follows:

C	Certificate level
I	Intermediate level
H	Honours level
M	Master level

Students registered onto undergraduate degree programmes are required to achieve an overall Pass in Part 1 and Part 2 before proceeding to the next Part of their programme. If a student has failed at the first attempt to qualify to proceed to the next Part of their programme, he or she is normally permitted one further attempt at the modules in which they have failed to achieve the qualifying mark. Exceptionally, a student may be permitted a third attempt.

Part 1 does not contribute to the classification of the degree. Part 2, Part 3 and (where appropriate) part 4 contribute in variable proportions to the classification of the degree, depending on the programme, in accordance with the provisions of the University-wide Framework for Classification and Progressions for First degrees (post-2002 structure) and the programme specification.

A student who has failed at the first attempt in the Final Examination for the degree is normally permitted one further attempt, but will not then normally be able to obtain better than a Pass on their degree.

A candidate prevented from completing their Final Examination due to illness may be awarded an Aegrotat Degree.

## The grades indicating a student's achievement in a module are:

70-100%:	Equivalent to a First Class Honours level
60-69%:	Equivalent to a Second Class Honours, Division 1, level (2:1)
50-59%:	Equivalent to a Second Class Honours, Division 2, level (2:2)
40-49%:	Equivalent to a Third Class Honours level
0-39%:	Fail
DN	Deemed not to have sat due to exceptional circumstances

In the case of a student who has failed and been re-assessed in a module, the transcript shows the highest mark /grade achieved in those attempts.

In accordance with the University's policy in relation to disability, appropriate provision is made for the examination and assessment of students with disabilities.

Full module descriptions can be accessed at: [www.reading.ac.uk/modules](http://www.reading.ac.uk/modules)

As an equivalence 2 UK credits = 1 ECTS

Details of statistical distribution of awards by subject area for the period 2010/11 – 2014/15 can be found at:

[www.reading.ac.uk/studyabroad/incoming/grades](http://www.reading.ac.uk/studyabroad/incoming/grades)

*This document should be used in conjunction with an original transcript issued by the University of Reading for the programme of studies undertaken.*