RISIS Portal for Placements Organisations

The RISIS Portal for Placements Organisations Overview

The RISIS portal is the University of Reading’s secure web-based system that provides appropriate access for staff, students and external organisations to the RISIS database.

The RISIS Portal for Placement Organisations has been set up so that staff who work for an organisation that offers placements to University of Reading students can log in to see details of the placements offered.

Accessing the Portal

Open up any internet browser and go to the RISIS Portal login page, which can be accessed through the link:  www.risisweb.reading.ac.uk
Speech and Language Therapy Clinical Placements

Logging in to the Portal
When you access the RISIS Portal, please enter your unique organisation code as Username and your Password in the space provided.

Logging in for the first time
If you are logging in for the first time, please use the password provided by the University of Reading, after which you will be prompted to change it to your own password. For security reasons we suggest you choose a combination of letters, numbers and symbols. You will be asked to re-enter the new password for validation purposes.
Password resets
If you are experiencing problems with your password, please contact one of the Placement Administrators (sltplacements@reading.ac.uk) and they can re-set your password and send you an email with details of how to log in.

Organisations Main Page
Once you have logged on, you will see a page similar to the one below. If this is not showing, click on ‘Placement Organisations’ in the top left corner of the screen.
View Placements for your Organisation

In order to view placements for your organisation, click on the link entitled “View all placement details”. You will see a screen similar to the one below:

If you have any queries with the details displayed, use the link to send an email to the placements co-ordinators.
Logging out of the Portal
On the top right hand corner you will find a link which will allow you to logout of RISIS Webportal: