CONDITIONS UNDER WHICH VEHICLE ENTRY PERMITS ARE GRANTED

The following regulations apply to Whiteknights and London Road Campuses and apply to all types of permit in operation.

1. Staff permits are valid from the date of issue and remain valid until such time as the member of staff gives notice that the permit is no longer required or that the member of staff leaves the employment of the University. The Staff permit must be returned to Whiteknights House Reception when no longer required or the member of staff leaves the employment of the University.

2. Student permits are issued annually and are valid in line with the University academic year commencing 24th September 2018. They are valid until the 23rd September 2019 unless an earlier date is indicated. Student permits are renewed annually. Campus permits are only valid on campus, and Halls permits are only valid in Halls car parks.

3. Permits are not valid in STC (Science & Technology Centre) and Enterprise Centre car parks or the Sports Park car park where separate rules apply.

4. Vehicles should only be parked in designated bays. Vehicles must not be parked in dangerous places causing an obstruction, on double yellow lines or on yellow hatched areas.

5. Vehicles must not be driven over or parked on playing fields, lawns, grass verges or flower beds. Any resultant damage will incur a charge for the reinstatement of the ground.

6. Vehicles must be insured against third party risks for use on public and private roads, be of roadworthy condition with the relevant Road Tax and MOT certification. The driver must hold an appropriate driving licence for the class of vehicle that the permit is issued to.

7. Drivers must comply with all traffic signs and drive in accordance with the Highway Code. The campus is a very busy pedestrian area so please drive carefully. The general speed limit of 20mph and the 10mph limit in some areas must be observed. Failure to adhere to the speed limits may result in permit withdrawal.

8. The roads and carparks must not be used for giving driving instruction to 'L' drivers but Driving Schools may collect customers from the University.

9. Overnight parking is not allowed except in Halls of Residence car parks after permission has been obtained from the halls management.

10. If a vehicle breaks down or there is a legitimate reason why it cannot be moved, Security Control (0118 378 7799) must be informed and the vehicle moved as soon as possible.

11. Vehicles must not be abandoned. If they are they will be dealt with in accordance with the Civic Amenities Act 1967, after due notice has been served on the vehicle.

12. The University accepts no responsibility for the security of either vehicles or their contents and recommends vehicles are empty when parked.

13. The registered keeper is responsible for any infringement involving his/her vehicle.

14. The registered keeper is responsible for displaying a valid permit on the bottom right hand side of the windscreen in the plastic pocket provided.

15. Lost or damaged permits may be replaced subject to an administration fee of £10. In the case of proven theft of a vehicle no charge will be made.

16. Penalty charges will apply to vehicles/permit holders that do not adhere to the regulations.

17. Student Permits that are no longer required must be returned to Palmer Reception.

18. These regulations apply to contractors on site. The driver of the vehicle will be responsible for any infringement of the regulations.

If car sharing is an option for you please see www.rucarsharing.com

Colin Robbins