Elections to the Senate
May/June 2013

1. **Statute XVI, Cl. 8**

   *Five* members of the Professoriate (*vice* Professor J.M. Felix, Professor P.R. Ghandhi, Professor C. Newdick, Professor I.C. Rutherford and Professor J. D. Saddy) are to be elected to the Senate in accordance with the following Regulations. Four of the members elected will serve for the period from 1 August 2013 to 31 July 2016 and the remaining member elected will serve for the period from 1 October 2013 to 31 July 2014. The election will take place in the Summer Term 2013.

2. **Statute XVI, Cl. 9**

   *Seven* members of the Academic Staff (excluding Professors) (*vice* Dr C. Fuller, Dr P. Glaister, Mrs J.H. Munro, Mr T. Pitman, Ms R.J. Richards, Eur Ing Dr R.S. Sherratt and Dr A.C. Smith) are to be elected to the Senate in accordance with the following Regulations. Four of the members elected will serve for the period from 1 August 2013 to 31 July 2016, one of the members elected will serve for the period from 1 October 2013 to 31 July 2015 and the two remaining members elected will serve for the period from 1 October 2013 to 31 July 2014. The election will take place in the Summer Term 2013.

3. **The Staffing Committee has asked that the importance of the Senate having a diverse and balanced membership be emphasised to all eligible colleagues and has noted, as one example, that in 2012-13 some 34% of the members of the Senate were female.**

4. The timetable for the elections is as follows:
   - *Tuesday 7 May* Notice of election
   - *Friday 24 May* Nominations to be received by 12 noon
   - *Wednesday 29 May* Ballot papers issued
   - *Monday 17 June* Ballot papers to reach the University Secretary by 5.00 pm

5. In all cases the names of candidates and of their proposers and seconders must be sent in writing to reach the Returning Officer (the University Secretary, Room 214, Whiteknights House) **not later than noon on Friday 24 May 2013.** It must be clearly stated that the consent of the nominee has been obtained. The nomination may be accompanied by a brief *curriculum vitae* as provided in paragraph 6 (c) of the following Regulations.
Regulations for the Election of Professors and Members of the Academic Staff to the Senate

(Statute XVI, Cl. 8)
In the election of Professors as members of the Senate in accordance with Clause 8 of Statute XVI the right to propose or second a candidate, to stand for election and to vote shall be confined to Professors including those appointed to an established Professorship those accorded the personal title of Professor and those in Grade 9 who have been accorded the title of Professor.

(Statute XVI, Cl. 9)
In the election of members of the Academic and Academic-related Staff as members of the Senate in accordance with Clause 9 of Statute XVI the right to propose or second a candidate, to stand for election and to vote shall be confined to members of the Academic and Academic-related Staff (Grade 6 and above) excluding Professors. For the purposes of this clause Professor is as defined in Clause 8.

1. In both cases the right to stand for election and to vote shall be confined respectively to Professors and members of the Academic and Academic-related Staff whose standing as members of the Academic Staff at the time of voting dates at least from 1 October of the academic year in which voting takes place.

2. The individuals elected shall hold office from 1 August 2013 (or 1 October 2013 as appropriate).

3. Individuals shall be re-eligible.

4. The University Secretary shall act as Returning Officer.

5. The election shall take place during the Summer Term. Voting shall be by ballot.

6. The procedure at each election shall be as follows:
   (a) Voting shall take place over a period of not less than seven days to be determined by the Returning Officer.
   (b) Not less than 14 days before voting is to begin the Returning Officer shall make available to each qualified elector (1) a copy of the regulations approved by the Senate with respect to the ensuing election (2) a notice of the dates between which voting is to take place.
   (c) Each candidate for election must consent to nomination and must be proposed and seconded by qualified electors. The names of candidates (accompanied by a brief curriculum vitae if the candidate so wishes) and of the proposers and seconders must be sent in writing to the Returning Officer not less than seven days before the date when voting is to begin. Nominations shall be open to inspection in the University Secretary’s Office at any hour when that office is open.
   (d) The Returning Officer shall then issue to each qualified elector (1) an official envelope addressed to the Returning Officer and containing a space for the signature
of the elector (2) a ballot paper containing the names of the candidates, and the *curriculum vitae*, if supplied, for each candidate.

(e) A ballot paper to be valid must be correctly filled in and inserted in the official envelope which must be signed by the elector and forwarded to the Returning Officer to reach him before 5.00 p.m. on the last day on which voting is to take place.

(f) The votes shall be counted by the Returning Officer.

(g) A return stating the results of the voting and signed by the Returning Officer shall be forwarded to the Vice-Chancellor who shall communicate the names of the successful candidates to the members of the Senate and to the qualified electors.

7. Jurisdiction with regard to the method of conducting the elections and questions arising in connection with them has been referred by the Council to the Senate.

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K.N. Hodgson

University Secretary and Returning Officer