THE UNIVERSITY OF READING

ENVIRONMENT AND TRAVEL SUB COMMITTEE

07/13 A meeting of the Environment and Travel Sub Committee was held at 9.30am on Wednesday 20 June 2007, in Committee Room 1 in Whiteknights House.

Minutes

Present:

Professor T Downes (Chair)
Mr I Cruickshank
Mr F Beck
Mr M Hughes
Professor D Malvern
Dr B O’Callaghan
Mr C Robbins

Ms T Dawson (secretary)

Apologies were received from Professor C Gray.

07/14 Minutes of last meeting (Item 2)

The minutes of the last meeting, held on 21 February 2007, were approved.

07/15 Matters arising (Item 3)

07/03 Draft Version of the Travel Plan

Following concerns at the last meeting of the Sub-Committee over the targets set for decreasing SOV users, the Sub-Committee received a paper with an explanation by RPS as to why such targets had been set. The company had considered the potential increase in car-sharing and cycling, following the launch of the RUcarsharing website and the plans to install new bicycle facilities, and as a result of increasing these targets, had decreased the SOV percentage. It was also added that for every car share, there was a reduction of at least two SOVs, which would help meet these targets. It was agreed to leave the targets as they were and review them if necessary when RPS had updated the Travel Plan.

07/06 Travel Plan Implementations

Mr Hughes informed the Sub-Committee that he had begun researching car parking charges in the region, and had found that the Royal Berkshire Hospital, the most comparable employer for this purpose, were currently taking a charge of 0.5% of employees’ salaries. It was agreed that Mr Hughes should research this further and prepare a paper for the next meeting of the Sub-Committee, giving indications of costs over a range of salaries and possible percentage charges, along with the number of employees in each
grade. It was agreed further that students residing within Greater Reading would only be considered for permits in exceptional circumstances.

**ACTION:** Mr Hughes to prepare a paper on car parking charges for the next meeting of the Sub-Committee.

**07/08 Amendments to Pepper Lane entrance**
The Sub-Committee considered a revised proposal on alterations to the Pepper Lane entrance, at a cost of £25K. It was agreed that the new plan would provide a safe route for pedestrians to enter and exit the campus, and the plan was approved.

**Items for approval**

**07/16 Implementation of Speed Limit (Item 4)**
The Sub-Committee considered a paper on the implementation of the new speed limit, and agreed that the areas indicated in red were high risk zones, due to increased pedestrian and traffic flow. It was therefore agreed that in these areas advisory signs should be erected, and that 20MPH signs would be placed as indicated on the plan.

**07/17 Cycle Racks (Item 5)**
The Sub-Committee received a proposal on the creation of new cycle racks outside the library, including improving the lighting and installing CCTV. The Sub-Committee agreed that this was an ideal location to improve, as it was central and open longer hours than other buildings, and therefore approved the proposal. Mr Hughes agreed to consider the next area to be developed by researching which areas were most popular with cycle users.

**07/18 Bus Services onto Campus (Item 6)**
The Sub-Committee considered and approved a proposal to run the number 20 bus service through campus. This would involve installing new bus shelters on campus and repositioning the shelter on Shinfield Road, at a cost to the University of £38K.

**Items for information**

**07/19 RU Car Sharing (Item 7)**
The Sub-Committee noted the final design of the publicity material for the RUcarsharing website.
07/20 Green League Table (Item 8)

The Sub-Committee noted the paper on the Green League 2007, and heard that identification of items to improve the University’s score had already been made, including achieving Fair Trade status.

07/21 Sales of goods and services via self service touch screen terminals (Item 9)

The Sub-Committee noted the paper on the provision of a self-service touch screen terminal to sell National Express coach tickets, to be located in the Palmer building. Mr Hughes confirmed that the Students’ Union had indicated that they had no issues with the installation, which would be financed by the Hub Company Ltd.

07/22 Any other business (Item 10)

There was no other business.

07/23 Date of next meeting (Item 11)

Monday 12 November 2007 at 9.30am

ACTION LIST

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MH ACTION: Mr Hughes to prepare a paper on car parking charges for the next meeting of the Sub-Committee.