A meeting of the Council was held in Room 201, The Carrington Building, on Monday 8 July 2013 at 2.15pm.

Present: The President
The Vice-Presidents (Mrs J M Scott and Mr R Dwyer)
The Vice-Chancellor
The Pro-Vice-Chancellor (Professor G Brooks)
The Pro-Vice-Chancellor (Professor S J Mithen)
The Pro-Vice-Chancellor (Professor C M Williams)

Mr T Bartlam
Mrs J E Coope
Mrs B Edwards
Professor R H Ellis
Mr R E R Evans
Mr J Fletcher
Professor G Marston
Mr H W A Palmer

The University Secretary

In attendance: The Chief Operating Officer
The Head of University Administration
The Director of Finance

By invitation: Dr D. Gillham (Director of Research and Enterprise) (for Minute 13/44 only)
Ms K. Norton (Savills) (for Minute 13/44 only)
Dr S. Tasker (CAM-SCI) (for Minute 13/44 only)
Mr D. Williams (Savills) (for Minute 13/44 only)

Apologies were received from Professor J Board, Dr B Cosh, Professor T A Downes, Dr P E Erskine, Professor S Hawker, Dr I Mueller-Harvey, Dr A P Reed, Mr S P Sherman, Sir John Sunderland and Professor G H Tucker.

The President welcomed Mr Mark Kelleher, President-elect, Students’ Union and Ms Sophie Davies, Welfare Office-elect, Students’ Union, both attending by invitation.

The President reported the deaths of:

Dr Alex Andrew who had been appointed Lecturer in Applied Physical Sciences in 1965 and had retired in 1981.
Emeritus Professor Ben Arnold who had been appointed Lecturer in Medieval History in 1974 and had retired as Professor in 2004.

Dr Paul Harris who had joined the staff of the University in 1958 and had retired as Lecturer in Agriculture in 1997.

Dr Rob Morrison who had been appointed Lecturer in Education in 1963 and had retired as Senior Lecturer in 1988.

Emeritus Professor Jack Wrigley CBE who had joined the staff of the University in 1967, had been appointed Professor of Education in 1974 and had served as Deputy Vice-Chancellor from 1982 until his retirement in 1988.

*13/35 The minutes (13/19-13/33) of the meeting held on 25 March 2013 were confirmed and signed.

Arising on the Minutes:

Minute 13/31: Establishment of a Grievance Committee

It was reported that the President, acting on behalf of the Council, had appointed Dr P.R. Preston (vice Mrs J.E. Coope) to membership of a Grievance Committee.

Items of Report

13/36 Birthday Honours 2013 (Item 2(a))

It was reported that the following appointments had been made in the Birthday Honours List:

OBE – Professor Christine Williams, for services to higher education and nutrition science;

MBE – Mrs Muriel Hirst, for services to the University of Reading.

13/37 Membership of the Council (Item 2(b))

It was reported that consequent upon the Students’ Union elections the following will be members of the Council and alternates in Class 8 for 2013-14:

Members:

Mr Mark Kelleher President
Ms Sophie Davies Welfare Officer

Alternates:

Ms Katy Ashford Community and Development Officer
Mr Josh Cave Student Engagement Officer.
13/38 Report of the Strategy and Finance Committee (Item 2(c))

* The Council received the Report of the meeting of the Strategy and Finance Committee held on 10 June 2013 relating to items for report.

13/39 Report of the Joint Standing Committee of Council and Senate on the Personal Title of Professor and Associate Professor (Item 2(d))

* The Council received the Report of the meeting of the Joint Standing Committee of Council and Senate on the Personal Title of Professor and Associate Professor held on 3 May 2013.

13/40 List of Meetings for 2013-14 (Item 2(e))

* The Council received the final version of the List of Meetings for 2013-14 is enclosed for the information of members of the Council.

As noted therein, meetings of the Council next Session will take place as follows:

- Monday 25 November 2013 at 2.15pm
- Friday 24 January 2014 at 2.15pm
- Monday 24 March 2014 at 2.15pm preceded by a meeting of the Court in the morning
- Monday 14 July 2014 at 2.15pm.

**Resolved:**

“That the following reports, now submitted, be received:

1. Report of the Strategy and Finance Committee held on 10 June 2013 relating to items for report;

2. Report of the Joint Standing Committee of Council and Senate on the Personal Title of Professor and Associate Professor;

3. List of Meetings for 2013-14.”

13/41 Documents sealed and to be sealed (Item 2(f))

* The Council received a list of documents sealed and to be sealed.

**Resolved:**

“That the Council approve the action taken by the Officers and Members in affixing the University Seal to documents sealed since the last Ordinary Meeting of the Council and authorise the Seal of the University to be affixed to the documents to be sealed as now reported.”
items for discussion and decision

13/42 Report of the Vice-Chancellor (Item 3)

The Vice-Chancellor made a report to the Council, referring in particular to:

(a) the award of Principal Fellowship of the Higher Education Academy to Professor Julian Park and Dr Paddy Woodman and of a National Teaching Fellowship to Dr Anne Crook, significant achievements that brought great credit to the individuals concerned and to the University;

(b) the planned launch in the Autumn Term 2013 of the University’s first Massive Open On-line Course (MOOC) on App Development, with the prospect of more to follow;

(c) preparations for the Research Excellence Framework 2014 which were now largely complete under the exemplary leadership of Pro-Vice-Chancellor (Professor Williams). The Academic Investment Project would be brought successfully to a conclusion when the last of the new recruits took up post in September 2013;

(d) progress towards the opening of the University’s Malaysian campus in 2015. The final details of the building scheme were imminently to be settled, it had been agreed that Psychology be included amongst the first phase of subjects to be offered and a Director of Recruitment had recently taken up appointment.

(e) the growing significance of the University’s Open Days and other recruitment efforts in an increasingly competitive market. While interest in the University from potential undergraduate students was holding steady, intense activity across the University to convert such interest into applications, applications into first-choice acceptances, and firm acceptances into eventual admissions must perforce continue and increase;

(f) the outcomes of recent Spending Review which appeared likely to have a neutral effect on the higher education and science budgets overall although the impact of a requirement placed on HEFCE to reduce spending from its T-budget by £45m had yet to be analysed. Meanwhile, a HEFCE consultation on flexibility in student number controls was underway;

(g) the consequences which flowed from the evolving position of the College of Estate Management, an independent institution based at Whiteknights. It had already been agreed that, subject to appropriate arrangements being put in place to safeguard the interests of those students who were currently registered, the University would cease to validate programmes taught by the College. REDACTED S43
In response to questions from Mr Palmer and Mrs Webber, the Vice-Chancellor explained that the University’s position as the prime educator of full-time students in the professions of the land would be strengthened, not weakened, by the termination of its relationship with the College of Estate Management and that future uses for the URS Building would be considered in the context of the forthcoming Estates Strategy.

Resolved:

“That the Report of the Vice-Chancellor, now submitted, be approved.”
Liaison Committee, it was now being recommended to the Council with the agreement of both bodies that:

(i) a new committee of the Council (provisionally entitled the Student Experience Committee) be established, taking forward the clearly defined brief of the Students’ Union Liaison Committee as its core but with modifications so as to enable the incorporation of elements from the present remit of the Support Services Policy Committee;

(ii) the new committee’s terms of reference be drawn in such a way as to enable it to play a more proactive role in reviewing policy proposals affecting student-focused non-academic activity and to allow the student voice to be embedded in the development of strategic and operational policy;

(iii) the new committee be chaired by a lay member of the Council and its membership comprise the current members of the Students’ Union Liaison Committee with such additions as might be agreed by the Council but without the need for a lay majority.

The Council approved the recommendation and asked that membership and terms of reference as proposed by the Support Services Policy Committee and the Students’ Union Liaison Committee be submitted to it for approval in the Autumn Term 2013 with a view to the new committee taking effect from 1 January 2014.

In regard to item 4(g), Structure of the Academic Year, the Vice-Chancellor referred to the wide-ranging consultation exercise that had been carried out.

In regard to item 4(j), Annual Report on Health and Safety Performance 2012-13, Mr Dwyer, speaking as the member of the Council charged with particular oversight of health and safety matters, noted that there was much in the Report from which the Council should take comfort but suggested that there was still room for improvement in the pace at which recommendations arising from the health and safety audit programme were addressed. He commented that the establishment of the University of Reading Malaysia presented particular challenges in the context of health and safety and Mr Palmer confirmed from a legal perspective that UK, and not local, standards must properly apply.

In regard to item 4(k), Analysis of Research Grants and Contracts: FQ3, 2012-13, Pro-Vice-Chancellor (Professor Williams) discerned encouraging signs that a fall in research income might yet be recovered in the final quarter of the current financial year and the first quarter of the next.

Resolved:

“That:

(a) the paper on University Strategy, now submitted, be approved;

(b) the paper on Executive Decision-making, now submitted, be approved and that, in consequence, the alteration of ‘Senior Management Board’ to read ‘University Executive Board’ passim within
the Ordinances and the Regulations for Conduct additionally be approved;

(c) the Financial Report: April 2013, now submitted, be received;

(d) the University Budget 2013-14, now submitted, be approved;

(e) the Financial Forecasts 2012-13 to 2016-17, now submitted, be approved:

(f) the Report on the Effectiveness of the Council, now submitted, be approved, and that, in particular regard to the composition of the Council and other bodies:

(i) the Council continue to be composed of thirty members save that Class 2 (Fifteen lay members appointed by the Council) be conflated with Class 7 (One member appointed by Convocation) to form a single Class of membership comprising sixteen lay members, no fewer that four of whom shall as a matter of policy be graduates of the University, and that proposed alterations to the Statutes be prepared to give effect to this;

(ii) the lay membership of the Appointments Committee be reduced by one with effect from 1 August 2013;

(iii) representation of the Council (from amongst its own number or appointed by it) be discontinued with effect from 1 August 2013 on the following bodies:

  Arts: Joint Standing Committee (with a consequent change in status to that of a Senate Committee)
  Personal Titles: Joint Standing Committee (with a consequent change in status to that of a Senate Committee and the approval of amendments to Ordinance XXIII)
  Research Ethics Committee
  University of Reading Science and Technology Centre: Board of Directors
  Joint University/UCU Committee
  Joint University/UNISON Committee
  Joint University/UNITE Committee;

(iv) a thorough-going review of the Charter, Statutes and Ordinances, led by the University Secretary, the Director of Human Resources and the University’s Employment Solicitor, be initiated; and

(v) the University Secretary take such steps as are necessary to implement the remainder of the recommendations set out in the Report;
(g) the report on the Structure of the Academic Year, now submitted, be approved;

(i) the report on the Review of the Centre for Advanced Microscopy (CfAM), now submitted, be approved and that, since there was no longer to be the role of Director of CfAM within the new structure, there be a reduction in the number of Academic Staff as defined by Statute XXXIII and that a Restructuring Committee be established in accordance with the University’s Review and Restructuring Policy;

(j) the Annual Report on Health and Safety Performance 2012-13, now submitted, be received;

(k) the Analysis of Research Grants and Contracts: FQ 3, 2012-13, now submitted, be received.”

13/44 Report of the Investments Committee (Item 5)

The Council received the Report of the meeting of the Investments Committee held on 11 June 2013.

Dr David Gillham, Director of Research and Enterprise, and Dr Sarah Tasker, CAM-SCI made a presentation to the Council on a Science and Innovation Park (copy inserted in Minute Book). Ms Kat Norton and Mr David Williams from Savills, property consultants to the University, also attended by invitation for this item.

As Chair of the Investments Committee, Mr Evans reported that the Committee, having provided rigorous challenge to the consultant team at every stage and refined, through a number of iterations, a costed business case, was now recommending to the Council that the University proceed to the next stage of the project, that being to embark on direct marketing of the opportunity to prospective tenants and to seek tenders for the construction of the gateway building and supporting infrastructure. In discussion, members saw benefit to the University beyond the purely commercial including, but not limited to, the fostering of research links and the facilitation of graduate employment. In response to questions, it was explained that the University would retain the freehold of the site; and that a single ownership structure, as proposed, provided for strong control with no conflicting investor priorities.

Resolved:

“1. That the University proceed to the next stage of the Science and Innovation Park Project, that being to develop fully costed proposals for the gateway building and supporting infrastructure for formal ratification by the Strategy and Finance Committee in due course and to embark upon direct marketing of the facility to prospective tenants with a view to establishing demand and likely rental levels.

“2. That oversight of the Science and Innovation Park Project remain within the compass of the Investments Committee, reporting periodically to the Council through the Strategy and Finance Committee in the usual way.”
“3. That a Feasibility Group for the Science and Innovation Park Project now be formed under the chairmanship of the Chief Operating Officer and with a direct reporting line to the Investments Committee.

“4. That Dr David Gillham, Director of Research and Enterprise, be appointed Director-designate of the Science and Innovation Park in addition to his current responsibilities, reporting to the Chief Operating Officer on then totality of his responsibilities.

“5. That the Report of the meeting of the Investments Committee held on 11 June 2013, now submitted direct to the Council by authority of the Strategy and Finance Committee, be received.”

13/45 Report of the Support Services Policy Committee (Item 6)

* The Council received the Report of the meeting of the Support Services Policy Committee held on 9 June 2013.

As Chair of the Committee, Mr Dwyer noted that its major theme on this occasion had been safety and security. The Committee had taken comfort from much of what it had heard but, equally, had identified sensitive areas in which the University must maintain constant vigilance. The President of the Students’ Union confirmed this to be the case and welcomed the continuing dialogue that was taking place.

Resolved:

“That the Report of the meeting of the Support Services Policy Committee held on 19 June 2013, now submitted, be approved.”

13/46 Report of the Students’ Union Liaison Committee (Item 7)

* The Council received the Report of the meeting of the Students’ Union Liaison Committee held on 13 June 2013.

At the invitation of the President, the President of the Students’ Union offered some valedictory reflections to the Council. Mr Fletcher commented that he had derived much pleasure and interest from his involvement with the Council and its committees and, in thanking members for their support and inviting them to visit the Union Building whenever they wished, expressed particular satisfaction at the outcome of the effectiveness review insofar as it affected students. In this context he suggested that the relationship between the University and the Students’ Union might further be strengthened by the inclusion of the President of the Students’ Union in membership of the Strategy and Finance Committee and it was agreed that the appropriateness of this be considered by the Appointments Committee in the first instance.

Resolved:
“That the Report of the meeting of the Students’ Union Liaison Committee held on 13 June 2013, now submitted, be received.”

13/47  Report of the Remuneration Committee (Item 8)
*  The Council received the Report of the meeting of the Remuneration Committee held on 17 June 2013.

As Chair of the Committee, Mrs Scott explained that, for the first time, the traditional style of Report had been supplemented by a commentary on the national and local context bearing on remuneration. Pleasingly, salary had not been a limiting factor in attracting high quality applicants through the Academic Investment Project and the University’s pay structures had, for the most part, proved to be fit for purpose.

Resolved:

“That the Report of the meeting of the Remuneration Committee held on 17 June 2013, now submitted, be approved.”

13/48  Report of the Joint Standing Committee of Council and Senate on Honorary Degrees (Item 9)
*  The Council received the Report of the meeting of the Joint Standing Committee of Council and Senate on Honorary Degrees held on 17 June 2013.

The President asked that members bring forward suggestions of individuals who might be proposed for the award of an honorary degree in 2016 to mark the ninetieth anniversary of the granting of a Royal Charter to the University.

Resolved:

“That the Report of the meeting of the Joint Standing Committee of Council and Senate on Honorary Degrees held on 17 June 2013, now submitted, be approved.”

13/49  Report of the Senate (Item 10)
*  The Council received the Report of the meeting of the Senate held on 27 June 2013.

Resolved:

“That, with reference to item 1:

(a) Professor C.J. Hilson be re-appointed as Head of the School of Law for the period from 1 August 2013 to 31 July 2014;

(b) Ms R. Richards be appointed as Head of the International Study and Language Institute for the period from 1 August 2013 to 31 July 2017; and
(c) Professor A.J. Donnell be appointed as Head of the School of Literature and Languages for the period from 1 January 2014 to 31 July 2017.

“2. That, with reference to item 2, under the provisions of Ordinance XXIV the title of Professor Emeritus be conferred on each of the following with effect from 1 October 2013 unless otherwise stated:

Professor A.E. Baum (1 September 2013)
Professor A.W. Evans
Professor P.R. Ghandhi.

“3. That, with reference to item 3, the following members of the Academic Staff who are retiring, each be accorded the title of Honorary Fellow for a period of five years with effect from 30 September 2013 or from the date indicated:

Ms E. Allan (30 June 2013)
Dr T. Davies
J.A. Ghandhi
Ms W. Gibbons
Mr P. Heath (31 October 2013)
Ms M. Owen (30 June 2013)
Mr M. Perpete
Mrs J. Watkins.

“4. That, with reference to item 4, Dr I. Mueller-Harvey, Principal Research Fellow, School of Agriculture, Policy and Development, be accorded the title of Professor with effect from 1 October 2013 for such time as she holds appointment in Research Grade 9.

“5. That, with reference to item 5, the following be accorded the title of Visiting Professor:

Professor D. Ezra (DE Technologies Ltd), School of Human and Environmental Sciences, for a further period to 31 July 2014

Professor W. Finlayson (CBRL), School of Human and Environmental Sciences, for a further period to 31 July 2016

Professor D. Midmore (Centre for Plant and Water Sciences, Queensland), School of Agriculture, Policy and Development, for a further period to 31 March 2016

Mr M. Richards OBE (MR1 Consulting Ltd), School of Mathematical and Physical Sciences, for the period to 31 July 2016

Professor W. Rodwell (Consultant archaeologist), School of Human and Environmental Sciences, for a further period to 31 July 2016

Professor D. Swords, Henley Business School, for a further period to 31 July 2016

Dr J. White, Henley Business School, for the period to 31 July 2016.
6. That, with reference to item 6:

(a) alterations to Ordinances IV (Degrees awarded by examination), IX (Graduate Certificates and Diplomas Undergraduate Diplomas and Certificates of Higher Education), I (Degrees of Bachelor), LI (Degrees of Bachelor (for part-time students)), LII (Degrees of Bachelor of Arts (Education) in the Faculty of Arts, Humanities and Social Science), LIII (Degree of Bachelor of Science in the Faculty of Science (for External Students), LIV (Degrees of Integrated Master), LV (Degrees of Master), LXI (Postgraduate Diplomas), LXII (Postgraduate Certificates), LXIII (Post-Experience Diplomas and Certificates), LXV (Undergraduate Diplomas and Diplomas of Higher Education in the Faculty of Arts, Humanities and Social Science), LXVI (Certificates of Higher Education in the Faculty of Arts, Humanities and Social Science), LXIX (Degree of Master of Science (Postgraduate) awarded jointly with other institutions), LXXI (Graduate Diplomas), LXXII (Ordinary Degrees), LXXIII (Graduate Certificates) and LXXVI (Professional Graduate Certificate in Education) to remove all references to length of study for taught programmes given that such information is now more appropriately contained within guidelines accompanying the University's Credit and Qualifications Framework;

(b) alterations to Ordinance IV (Degrees awarded by examination) to provide for the award of the Foundation Degree with Merit or Distinction and

(c) alterations to the Regulations for Conduct to provide for additional arrangements in regard to breaches of discipline which occur in the community, be approved.

7. That the Report of the meeting of the Senate held on 27 June 2013, now submitted, be approved.

13/50 Report of the Appointments Committee (Item 11)

* The Council received the Report of the meeting of the Appointments Committee held on 17 June 2013.

Resolved:

That:

"1. Professor S. Hawker be re-appointed and that Dame Moira Gibb and Mr S.C.C. Pryce (vice Mrs J.M. Scott and Dr A.P. Reed) be appointed to the Council in Class 2 for the period from 1 August 2013 to 31 July 2016."
“2. (a) Professor Mithen be re-appointed as Pro-Vice-Chancellor for the period from 1 August 2014 to 31 July 2018 having, at the discretion of the Vice-Chancellor, particular oversight of research and innovation;

(b) Professor Mithen additionally be designated as Deputy Vice-Chancellor for the period from 1 August 2014 to 31 July 2016;

(c) two Offices of Pro-Vice-Chancellor be filled with effect from 1 August 2014 having, at the discretion of the Vice-Chancellor, oversight of academic planning and resources and of international engagement respectively;

(d) the Committee of Selection for those two Offices comprise

The President of the Council (Chairman)
A Vice-President of the Council nominated by the Council
The Vice-Chancellor
One Dean of a Faculty nominated by the Deans of the Faculties
The member of the Senate appointed by the Senate to the Council,

and that a public advertisement be placed.

“3. (a) Dr P.E. Erskine be appointed to the Strategy and Finance Committee (vice Professor S. Hawker) for the period from 1 August 2013 to 31 July 2016;

(b) Mr S.P. Sherman be re-appointed as Chair of the Audit Committee for the period from 1 August 2013 to 31 July 2016;

(c) Mr T. Bartlam, being a member of the Strategy and Finance Committee other than the President, be appointed to be in attendance at meetings of the Audit Committee (vice Professor S. Hawker) for the period from 1 August 2013 to 31 July 2014;

(d) Mr S.P. Sherman and Professor S. Hawker be appointed to the Appointments Committee (vice Dr A.P. Reed and a vacancy) for the period from 1 August 2013 to 31 July 2016; Ms S.M. Woodman be appointed to the Appointments Committee (vice Mrs J.M. Scott) for the period from 1 August 2013 to 31 July 2014; and one further vacancy be carried forward;

(e) Ms S.M. Woodman, being a Vice-President of the Council, be appointed Chair of the Remuneration Committee (vice Mrs J.M. Scott) for the period from 1 August 2013 to 31 July 2014;

(f) Mr S.P. Sherman be re-appointed and Professor S. Hawker be appointed (vice Dr A.P. Reed) to the Remuneration Committee for the period from 1 August 2013 to 31 July 2016; and Mr R. Dwyer be re-appointed to the Remuneration Committee for the period from 1 August 2013 to 31 July 2015;
(g) A vacancy for one member to serve on the Support Services Policy Committee (vice Mrs J.E. Coope) for a period from 1 August 2013 be carried forward;

(h) Mr I.P. Smith be appointed to the Investments Committee (vice Mrs J.M. Scott) for the period from 1 August 2013 to 31 July 2015;

(i) A vacancy for one member of the Appointments Committee to serve on the Joint Standing Committee on Personal Titles (vice Mrs J.M. Scott) for a period from 1 August 2013 be carried forward;

(j) A vacancy for one member of the Appointments Committee to be Chair of the Committee appointed to hear appeals against decisions of the Faculty Promotions Groups (vice Mrs J.M. Scott) for a period from 1 August 2013 be carried forward;

(k) Dr J.D. Wilkins be re-appointed to the Standing Disciplinary Committee for a period from 1 August 2013 until 31 July 2016; and a vacancy for an alternate member (vice Dr A.P. Reed) be carried forward;

(l) A vacancy for one member to serve on the Standing Disciplinary Appeals Committee (vice Mrs J.E. Coope) for a period from 1 August 2013 be carried forward;

(m) Mr S.P. Sherman be re-appointed and Dame Moira Gibb be appointed (vice Mrs J.M. Scott) to the Standing Disciplinary Appeals Committee for the period from 1 August 2013 to 31 July 2016;

(n) Dr P.E. Erskine be re-appointed to the Joint Standing Committee of the Council and the Senate on Honorary Degrees for the period from 1 August 2013 to 31 July 2016; and Ms S.M. Woodman be appointed to the Joint Standing Committee of the Council and the Senate on Honorary Degrees (vice Mrs J.M. Scott) for the period from 1 August 2013 to 31 July 2014;

(o) Mr S.P. Sherman and Professor S. Hawker be re-appointed to the panel from which the Chair of either a Tribunal or a Grievance Committee is drawn under the terms of Statute XXXIII for the period from 1 August 2013 to 31 July 2016; Dame Moira Gibb be appointed (vice Mrs J.M. Scott) to the panel from which the Chair of either a Tribunal or a Grievance Committee is drawn under the terms of Statute XXXIII for the period from 1 August 2013 to 31 July 2016; and one vacancy (vice Dr A.P. Reed) for a period from 1 August 2013 be carried forward;

(p) Mr S.P. Sherman and Professor S. Hawker be re-appointed to the panel from which the membership of a Tribunal is drawn under the terms of Statute XXXIII for the period from 1 August 2013 to
31 July 2016; and a vacancy (vice Mrs J.M. Scott) for a period from 1 August 2013 be carried forward;

(q) Mr S.C.C. Pryce be appointed (vice Dr A.P. Reed) to serve on the panel from which the membership of a Grievance Committee is drawn under the terms of Statute XXXIII; and a vacancy (vice Mrs J.E. Coope) for a period from 1 August 2013 be carried forward;

(r) Dr P.E. Erskine be re-appointed and Mr S.C.C. Pryce be appointed (vice Mrs J.M. Scott) to the panel from which the membership of an Appeal Body is drawn under the terms of Statute XXXIII for the period from 1 August 2013 to 31 July 2016;

(s) Mr S.P. Sherman be re-appointed to the Board of Directors of the University of Reading Science and Technology Centre Ltd for the period from 1 August 2013 to 31 July 2016;

(t) Dr G.P. Botting and Mr D. Carpenter be re-appointed to the Research Ethics Committee for the period from 1 August 2013 to 31 July 2016;

(u) A vacancy for one member to serve on the University/UNISON Joint Manual and Clerical Staff Committee and on the University/UNITE Joint Technical Staff Committee (vice Mrs J.E. Coope) for a period from 1 August 2013 be carried forward.

“4. the Report of the meeting of the Appointments Committee held on 17 June 2013, now submitted, be approved.”

13/51 Report of a Grievance Committee (Item 12)

* The Council received the Report of the meeting of a Grievance Committee held on 20 June 2013.

Mrs Scott, speaking as Chair of the Committee on this occasion, suggested that the difficulties inherent in the Statute-based procedures which the Committee had perforce to follow lent weight to the case for reforming the Charter, Statutes and Ordinances as agreed earlier in the meeting by the Council.

Resolved:

“That the Report of a Grievance Committee, now submitted, be received and that the process as set out therein for the consideration of any appeal against the decisions of the Committee be approved.”

13/52 Vacation Powers (Item 13)

Resolved:

“That authority be given to the President, the Vice-Presidents and the Vice-Chancellor to act on behalf of the Council during the Long Vacation 2013 and
that a report on the exercise on that authority be submitted to the next meeting.”

13/53 **Council: Retirements and completion of periods of service (Item 14)**

The Council noted that the following would complete their periods of office before its next meeting:

Class 2  Mrs J E Coope  
Dr A P Reed  
Mrs J M Scott  

Class 8:  President of the Students’ Union: Mr James Fletcher  
Vice-President of the Students’ Union: Ms Kara Swift.

The President thanked all these members for their contributions to the work of the Council and wished them well for the future.

**Resolved:**

“That the Council place on record its profound gratitude to Judith Scott, a member since 2003 and latterly its Vice-President, for her unswerving support of the University, her unfailingly shrewd and constructive challenges to management and her willingness to turn her hand uncomplainingly to any task that came her way in the name of effective governance. Her wisdom and judgement will be sorely missed and the Council wishes her well for the future”.