A meeting of the Council was held in Room 201, The Carrington Building, on Monday 11 July 2011 at 2.30pm.

The President
The Vice-President (Mrs J M Scott)
The Vice-Chancellor
The Deputy Vice-Chancellor (Professor T A Downes)
The Pro-Vice-Chancellor (Professor S J Mithen)
The Pro-Vice-Chancellor (Professor R L Robson)
The Pro-Vice-Chancellor (Professor C M Williams)

Mr T Bartlam
Professor G Brooks
Mr R Buller
Ms N. Cazimoglu
Mr R Dwyer
Professor R H Ellis
Mr J D Fishburn
Professor S Hawker

Dr J C F Hayward
Professor A M Hodge
Ms J Lazarczyk
Professor G Marston
Dr I Mueller-Harvey
Dr A P Reed
Mr S P Sherman
Councillor P Swaddle

The University Secretary

By invitation:  Mr K. Hobley
               Mr A. Slater

In attendance: The Director of Academic Services
               The Director of External Affairs
               The Director of Estates and Facilities Management
               The Director of Finance and Corporate Services
               The Director of Student Services

Apologies were received from Professor Berry, Professor Board, Mrs Dominick, Dr Erskine, Mr Evans, Mr Palmer, Sir John Sunderland, Professor Walker and Dr Warry.

The President welcomed Mr Karl Hobley, President-elect of the Students’ Union and Mr Alex Slater, Vice-President-elect Academic Affairs of the Students’ Union, both of whom were attending by invitation.
The President reported the deaths of:

**Emeritus Professor Derek Bryce-Smith** who had been appointed to the Department of Chemistry in 1956, had been Professor of Organic Chemistry from 1965 to 1989 and had retired in 1991.

**Mr Dean Juniper** who had been appointed to the Institute of Education in 1964 and had retired as Lecturer in 1984.

**Dr Pat Kerr** who had been appointed to the Department of French Studies in 1968 and had retired as Senior Lecturer in 1997.

**Dr Terry Willett** who had been appointed founder Warden of Windsor Hall in 1963, a post he had held until 1970.

*11/32 The Minutes (11/13-11/29) of the meeting held on 25 March 2011 were confirmed and signed.

Arising on the Minutes:

**Minute 11/20: Charter and Statutes**

It was reported that alterations to the Charter and the Statutes relating to changes in the composition of the University Council had been allowed by Her Majesty the Queen in Council and by the Privy Council respectively on 10 May 2011.

**Minute 11/25: Standing Restructuring Committee**

It was reported that the President, acting on behalf of the Council and in accordance with Statute XXXIII(28), had appointed Mr David Reade QC to hear and determine an appeal instituted by a member of the Academic Staff against dismissal by reason of redundancy.

**Items of Report**

11/33 **Membership of the Council**

It was reported that:

(a) Dr Irene Mueller-Harvey had been re-elected to the Council by the Academic Staff to serve in Class 5 (formerly Class 6) from 1 August 2011 to 31 July 2014;

(b) Mrs Breanna Edwards had been elected to the Council by the non-Academic Staff to serve in Class 6 (formerly Class 7) from 1 August 2011 to 31 July 2014;
following the Students' Union elections the following were to be members of the Council and alternates in Class 8 (formerly Class 9) for 2011-12:

Members:
- Mr Karl Hobley President
- Mr Alex Slater Vice-President Academic Affairs

Alternates:
- Mr Jack Legon Vice-President Student Activities
- Mr Ben Haines Vice-President Democracy and Campaigns

11/34 Report of the Strategy and Finance Committee
* The Council received the Report of the meeting of the Strategy and Finance Committee held on 13 June 2011 relating to items for report.

11/35 Report of the Joint Standing Committee of Council and Senate on the Personal Title of Professor, Reader and Senior Lecturer
* The Council received the Report of the meeting of the Joint Standing Committee of Council and Senate on the Personal Title of Professor, Reader and Senior Lecturer held on 6 May 2011.

11/36 Report of the Careers Advisory Service (Destinations of Leavers from Higher Education Survey 2010)
* The Council received the Report of the Careers Advisory Service (Destinations of Leavers from Higher Education Survey 2010).

Mr Buller commented on the encouraging nature of this Report. Pro-Vice-Chancellor (Professor Robson) explained that the noticeable improvement in performance was attributable to efforts throughout the University but that its standing relative to the rest of the sector would not become apparent until statistics from elsewhere became available later in the month. The President of the Students' Union expressed confidence that the recent reform of the Careers Advisory Service would lead to yet further improvement in this area.

11/37 List of Meetings for 2011-12
* The Council received the final version of the List of Meetings for 2011-12.

The Council noted that its meetings in 2011-12 had been scheduled as follows:
Resolved:

“That the following reports, now submitted, be received:

(1) Report of the Strategy and Finance Committee held on 13 June 2011 relating to items for report;

(2) Report of the Joint Standing Committee of Council and Senate on the Personal Title of Professor, Reader and Senior Lecturer;

(3) Report of the Careers Advisory Board (Destinations of Leavers from Higher Education Survey 2010)

(4) List of Meetings for 2011-12.”

11/38 Documents sealed and to be sealed

* The Council received a list of documents sealed and to be sealed.

Resolved:

“That the Council approve the action taken by the Officers and Members in affixing the University Seal to documents sealed since the last Ordinary Meeting of the Council and authorise the Seal of the University to be affixed to the documents to be sealed as now reported.”

Items for Discussion and Decision

11/39 Report of the Vice-Chancellor

Referring to the White Paper Students at the Heart of the System which had been recently been published, the Vice-Chancellor commented that many questions remained unanswered in a document which itself acknowledged that significant further work had still to be undertaken in a number of key areas. By permitting the recruitment of limited numbers of students ex quota the Government had attempted to create the appearance of a market but the potential effect of this on any individual institution, not least Reading, remained unclear. Further, the role of HEFCE was set to evolve into that of principal regulator for the higher education sector and this posed a particular threat to the independence and sovereignty of governing bodies. Consultation with the sector on a number of issues was inevitable in the months ahead and the University stood ready to respond. A further White
paper on research and innovation was expected to be published before the end of the calendar year.

The Vice-Chancellor went on to provide an example of further frustration at the application of Government policy by citing the case of a member of the academic staff, recently recruited following a global search and ideally matched to the University’s needs, who had been forced to resign his post because the UK Border Agency had deemed his partner to have an insufficient command of English to be permitted to join him in this country.

More positively, the University had been informed by the Office for Fair Access (OfFA) that its Access Agreement for 2012-13 had been approved but this news was strictly embargoed until the following day. The University’s present Access Agreement required that some 20% of the tuition fee be applied to student support and outreach activity; the newly approved agreement saw this rise to some 26% of that element of the tuition fee above £6,000. Finally, the Vice-Chancellor drew attention to the success of the recent Degree Congregations and observed that the innovative live streaming of the event worldwide, together with a parallel Twitter feed, had engendered great interest and had given the University a truly global presence.

Resolved:

“That the Report of the Vice-Chancellor, now submitted, be approved.”

11/40 Reports of the Strategy and Finance Committee

* The Council received Reports of the meeting of the Strategy and Finance Committee held on 13 June 2011 relating to items for discussion and decision:

In regard to item 4(a), the Financial Report: April 2011, it was noted that further adverse pressures had led to a forecast deficit for the year ending 31 July 2011 of £6.75m but that this situation was not now expected to worsen. Work was in hand to secure improvements to the position for the following years and, in one particular area, the Council welcomed the intention of the Director of Finance and Corporate Services to monitor closely the financial controls operating within the Institute of Education.

In regard to item 4(b), the University Budget 2011-12, the Director of Finance and Corporate Services noted that, despite a forecast deficit of some £8.9m, the University continued to enjoy a net positive cash position. Mr Bartlam commented that the considerable underlying financial strength of the University should not deflect it from taking all possible measures to contain costs and, in response to an observation from Mr Fishburn, the President suggested that, although the Strategy and Finance Committee would clearly take a lead in addressing the matter, the financial wellbeing of the University was a responsibility which all members of the Council must properly bear. The Council provisionally approved the Budget but asked that matters be kept under continuous
review and that a revised document, taking into account proposals from a Financial Planning Group comprising the Deputy Vice-Chancellor, the Director of Finance and Corporate Services, the Director of Academic Services and the Head of Financial Planning and Analysis for reductions in expenditure, especially in central costs and in one-off changes to vote, be submitted to the meeting of the Strategy and Finance Committee on 17 October 2011.

In regard to item 4(c), the Halls Accommodation Project, the Director of Finance and Corporate Services reported that a number of matters remained unresolved and that, in consequence, the achievement of financial close on this complex commercial negotiation by 31 July 2011 now appeared unlikely. The Director of Estates and Facilities Management commented that a number of significant staffing, estates and property matters remained outstanding and he did not believe that the best interests of the University would have been served if these could not be settled to his satisfaction. Negotiations were to continue in the days ahead and the Council asked that the President, a Vice-President and the Vice-Chancellor, acting together and on its behalf, stand ready to advise the Director of Finance and Corporate Services as the situation developed. A further report would be circulated to the Council before its next meeting.

In regard to item 4(d), a Campus in Malaysia, Pro-Vice-Chancellor (Professor Robson) explained that the University had entered into discussions towards this end a year earlier and had recently presented a formal application to the Malaysian Ministry of Higher Education for registration to operate in Malaysia. This presentation, by a team from Reading under the leadership of Professor Robson, had been received positively and the University had negotiated a prime plot within the EduCity development close to Johor Bahru in the Iskandar region. The University’s participation, by invitation, in high profile diplomatic and ministerial events to be held in the UK in the weeks ahead were further indicators of progress and a final proposal, incorporating a business plan, would be submitted to the Council through the Strategy and Finance Committee in the Autumn Term. In response to a question from Dr Reed, the Vice-Chancellor explained that the initiative had at its heart the strategic potential to signal that the University had a global presence that would lead to an enhanced international reputation worthy of comparison with the best amongst its peers.

In regard to item 4(e), proposed reforms to the University of Reading Employees’ Pension Fund (UREPF), the Deputy Vice-Chancellor reported that a period of consultation, which had gone beyond legal requirements, had recently been concluded and that the University was now in a position to recommend to the Council that, with effect from 1 August 2011, existing members of the UREPF transfer to a career average revalued pension arrangement and that new members of staff have available to them a Defined Contribution pension scheme. He reminded the Council that these changes would result in savings to the University in the first year of £1.2m, rising over time to some £3m per annum, and reported that, at a meeting on 27 June 2011, the Trustees of the UREPF had pronounced themselves content with the necessary changes to the rules of the scheme.
In regard to item 4(f) the Annual Report on Health and Safety Performance 2010-11, Pro-Vice-Chancellor (Professor Williams) reported that a rolling programme whereby Faculties and the Directorates presented an annual summary of performance to the Health and Safety Committee had helped to identify some strategic issues. The Committee intended to pay increasing attention to the health and safety implications of the University’s developing internationalisation agenda and, in this context, an enhanced Safety Guide on Overseas Travel and Fieldwork was to appear in the Autumn Term. Speaking as the member of the Council with particular oversight of health and safety matters, Mr Dwyer welcomed the progress that continued to be made and indicated that he intended to place particular emphasis in the coming year on the monitoring of measurable data and on the value of self-assessment by individual units.

In regard to item 4(g) Analysis of Research Grants and Contracts: FQ3, 2010-11, Pro-Vice-Chancellor (Professor Williams) noted that achievements to date bore promise of the University exceeding its targets for research income by the end of the financial year. She explained that the development of interdisciplinary centres of excellence – in the environment, in food and in health – had been intended to map areas of strength on to available funding streams and that this approach was beginning to bear fruit. Looking beyond the purely financial, the Strategy and Finance Committee was henceforth to receive an annual report on such initiatives, subject to any refinements that might be suggested by Mrs Scott in discussion with Professor Williams.

In regard to item 4(h) Major Capital Projects, The Director of Estates and Facilities Management was pleased to report the successful handover of five projects: The Minghella Building (Film, Theatre & Television), the Library Repository, the Enterprise Centre, the SportsPark Café and, most recently, the Cedars catering complex. Two interlinked projects at London Road had attracted an ‘amber’ notation and, in consequence, the relocation of the Institute of Education from Bulmershe Court would now be delayed until the end of the calendar year.

Resolved:

“1. That, with reference to item 4(a), the Financial Report: April 2011, now submitted be received;”

“2. “That, with reference to item 4(b), the University Budget 2011-12, now submitted, be approved provisionally;”

“3. “That, with reference to item 4(c), the Halls Accommodation Project Report, now submitted, be approved;”

“4. “That, with reference to item 4(d), the paper on a Campus in Malaysia, now submitted, be received;”

“5. “That, with reference to item 4(e), the proposed reforms to the University of Reading Employees’ Pension Fund, now submitted, be approved;”

“7. “That, with reference to item 4(g) the Analysis of Research Grants and Contracts: FQ3 2010-11, now submitted, be received;”

“8. “That, with reference to item 4(h) the paper on Major Capital Projects, now submitted, be received.”

11/41 Report of the Support Services Policy Committee

* The Council received the Report of the meeting of the Support Services Policy Committee held on 22 June 2011.

As Chair of the Committee, Mrs Scott reported that discussions had taken place regarding the function of the Committee, its title, and how it might better delineate and discharge the role it performed on behalf of the Council. The President suggested that these matters be considered in the context of the impending review of the effectiveness of the Council and took this opportunity to thank Mrs Scott for her leadership of the Committee since its inception.

Resolved:

“That the Report of the meeting of the Support Services Policy Committee held on 22 June 2011, now submitted, be approved.”

11/42 Report of the Appointments Committee

* The Council received the Report of the meeting of the Appointments Committee held on 20 June 2011.

Resolved:

“1. That, with reference to item 2,

(a) Mrs J M Scott be re-appointed as a Vice-President of the Council for the period from 1 August 2011 to 31 July 2013; and

(b) Mr R Dwyer be appointed as a Vice-President of the Council for the period from 1 August 2011 to 31 July 2012.”

“2. That, with reference to item 3,

(a) Dr P R Preston be appointed to the Council in Class 2 (vice Dr J C F Hayward) for the period 1 August 2011 to 31 July 2014;

(b) Ms S M Woodman be appointed to the Council in Class 2 for the period 1 August 2011 to 31 July 2014;
(c) Mr I P Smith be appointed to the Council in Class 2 (vice Mr J D Fishburn) for the period from 1 August 2012 to 31 July 2015; and

(d) Ms J Coope be appointed to the Council in Class 2 (vice Mr R Buller) for the period 1 August 2012 to 31 July 2015.”

“3. That, with reference to item 4(a),

(i) Mr H.W.A. Palmer be re-appointed and Mr R.E.R. Evans be appointed (vice Dr J.C.F. Hayward) to the Strategy and Finance Committee for the period from 1 August 2011 to 31 July 2014, it being noted that Mr R. Dwyer had been appointed to that Committee ex officio (vice the Treasurer) for the period from 1 August 2011 to 31 July 2012;

(ii) Mr S.P. Sherman be appointed Chair of the Audit Committee (vice Mr J.D. Fishburn) for the period from 1 January 2012 to 31 December 2013;

(iii) Mr I.P. Smith be appointed to the Audit Committee (vice Mr L.D. Jones) for the period from 1 August 2011 to 31 July 2012;

(iv) Mr R. Buller, being a member of the Strategy and Finance Committee other than the President, be appointed to be in attendance at meetings of the Audit Committee for the period from 1 August 2011 to 31 July 2012;

(v) Mrs J.M. Scott be re-appointed and Dr A.P. Reed be appointed (vice Dr J.C.F. Hayward) to the Appointments Committee for the period from 1 August 2011 to 31 July 2013;

(vi) Professor G.H. Tucker, being the Dean of a Faculty, be appointed to the Appointments Committee (vice Professor S.F. Walker) for the period from 1 August 2011 to 31 July 2015;

(vii) Mrs J.M. Scott be re-appointed and Mr S.P. Sherman be appointed (vice Dr J.C.F. Hayward) to the Remuneration Committee the period from 1 August 2011 to 31 July 2013; and Mr R. Dwyer be appointed to the same Committee (vice the Treasurer) for the period from 1 August 2011 to 31 July 2012;

(viii) Mrs J.M. Scott, being a Vice-President of the Council be appointed to be Chair of the Remuneration Committee for the period from 1 August 2011 to 31 July 2013;

(ix) Dr P.R. Preston and Ms S.M. Woodman be appointed to the Support Services Policy Committee (vice Mr R.E.R. Evans and
Councillor P. Swaddle) for the period from 1 August 2011 to 31 July 2014;

(x) Mr R. Dwyer, being a Vice-President of the Council, be appointed to be Chair of the Support Services Policy Committee (vice Mrs J.M. Scott) for the period from 1 August 2011 to 31 July 2012;

(xi) Mr R.E.R. Evans, being a member of the Strategy and Finance Committee, be appointed to be Chair of the Investments Committee (vice The Treasurer) for the period from 1 August 2011 to 31 July 2014;

(xii) Mrs J.M. Scott be appointed to the Investments Committee for the period from 1 August 2011 to 31 July 2013;

(xiii) Mr I.P. Smith be appointed to co-opted membership of the Investments Committee for the period from 1 August 2011 to 31 July 2015;

(xiv) Mr R. Dwyer, being a member of the Appointments Committee, be appointed to be Chair of the Committee appointed to hear appeals against decisions of the Personal Titles Committee (vice Dr J.C.F. Hayward) for the period from 1 August 2011 to 31 July 2012;

(xv) Mrs J.M. Scott, being a member of the Appointments Committee, be re-appointed to be Chair of the Committee appointed to hear appeals against decisions of the Faculty Promotions Groups for the period from 1 August 2011 to 31 July 2013;

(xvi) Mr H.W.A. Palmer be re-appointed as a substitute member of the Standing Disciplinary Appeals Committee for the period from 1 August 2011 to 31 July 2014; and Mrs J.M. Scott be re-appointed as a substitute member of the Standing Disciplinary Appeals Committee for the period from 1 August 2011 to 31 July 2013;

(xvii) Professor A.M. Hodge, being a member of the Support Services Policy Committee be appointed to the Joint Standing Committee of the Council and the Senate on the Arts (vice Mr H.W.A. Palmer) for the period from 1 August 2011 to 31 July 2012;

(xviii) Mrs J.M. Scott, being a member of the Appointments Committee, be re-appointed to the Joint Standing Committee of the Council and the Senate on Honorary Degrees for the period from 1 August 2011 to 31 July 2013; and Mr R. Dwyer, also being a member of the Appointments Committee, be appointed to the same Committee (vice Dr J.C.F. Hayward) for the period from 1 August 2011 to 31 July
2012;

(xix) Mrs J.M. Scott, being a member of the Appointments Committee, be re-appointed to the Joint Standing Committee of the Council and the Senate on the Personal Title of Professor, Reader and Senior Lecturer for the period from 1 August 2011 to 31 July 2013;

(xx) Sir John Sunderland be reappointed and Ms S.M. Woodman be appointed (vice Dr J.C.F. Hayward) to the Development Board for the period from 1 August 2011 to 31 July 2014;

(xxi) Mrs J.M. Scott be re-appointed and Dr A.P. Reed be appointed (vice Dr J.C.F. Hayward) to the panel from which the Chair of either a Tribunal or a Grievance Committee is drawn under the terms of Statute XXXIII for the period from 1 August 2011 to 31 July 2013;

(xxii) Mr H.W.A. Palmer be re-appointed and Dr P.R. Preston be appointed (vice Dr J.C.F. Hayward) to the panel from which the membership of a Tribunal is drawn under the terms of Statute XXXIII for the period from 1 August 2011 to 31 July 2014; and Mrs J.M. Scott be re-appointed to the same panel for the period from 1 August 2011 to 31 July 2013;

(xxiii) Mr R.E.R. Evans and Sir John Sunderland be re-appointed and Ms S.M. Woodman be appointed (vice Dr J.C.F. Hayward) to the panel from which the membership of a Grievance Committee is drawn under the terms of Statute XXXIII for the period from 1 August 2011 to 31 July 2014;

(xxiv) Mrs J.M. Scott be re-appointed to the panel from which the membership of an Appeal Body is drawn under the terms of Statute XXXIII for the period from 1 August 2011 to 31 July 2013;

(xxv) Mr R. Dwyer, being a member of the Appointments Committee and a lay officer, be appointed to the Joint University/UCU Committee (vice Mrs J.M. Scott) for the period from 1 August 2011 to 31 July 2012;

(xxvi) Ms C. Harmer be re-appointed as an “independent person” to investigate and report on complaints from students under paragraph 25 of the Students’ Union Code of Practice for the period from 1 October 2011 to 31 July 2014.

“3. That the Report of the Appointments Committee held on 20 June 2011, now submitted, be approved.”
11/43 Report of the Audit Committee

* The Council received the Report of the meeting of the Audit Committee held on 9 June 2011.

As Chairman of the Committee, Mr Fishburn commented that, in his view, financial controls and the University’s approach to risk management were working well.

Resolved:

“That the Report of the meeting of the Audit Committee held on 9 June 2011, now submitted, be approved.”

11/44 Report of the Remuneration Committee

* The Council received the Report of the meeting of the Remuneration Committee held on 20 June 2011.

Resolved:

“That the Report of the meeting of the Remuneration Committee held on 20 June 2011, now submitted, be approved.”

11/45 Report of the Joint Standing Committee of Council and Senate on Honorary Degrees

* The Council received the Report of the meeting of the Joint Standing Committee of Council and Senate on Honorary Degrees held on 13 June 2011.

The Vice-Chancellor reminded that Council that the information contained within the Report should be regarded as strictly confidential until such time as the proposed recipients had accepted the University’s invitation.

Resolved:

“That the Report of the meeting of the Joint Standing Committee of Council and Senate on Honorary Degrees held on 13 June 2011, now submitted, be approved.”

11/46 Report of the Senate

* The Council received the Report of the meeting of the Senate held on 30 June 2011.
Resolved:

“1. That, with reference to item 1, Professor G. Brooks be appointed as Pro-Vice-Chancellor-designate for the period from 1 October to 31 December 2011 and as Pro-Vice-Chancellor for the period from 1 January 2012 to 31 July 2015;”

“2. That, with reference to item 2,

Professor P.J. Stratton-Lake be appointed Head of the School of Humanities for the period from 1 October 2011 to 31 July 2015;

Professor A. Rugman be appointed Head of International Business and Strategy within the Henley Business School for the period from 1 August 2011 to 31 July 2013;

Professor A. Ghoadian be appointed Head of Leadership, Organisations and Behaviour within the Henley Business School for the period from 1 August 2011 to 31 July 2013;

Professor M. Clark be appointed Head of Marketing and Reputation within the Henley Business School for the period from 1 August 2011 to 31 July 2015;

Professor K. Liu be appointed Head of Business Informatics, Systems and Accounting within the Henley Business School for the period from 1 August 2011 to 31 July 2015.”

“3. That, with reference to item 3, under the provisions of Ordinance XXIV the title of Professor Emeritus be conferred on the following with effect from 1 October 2011”

Professor H.B. Awbi
Professor J.P. Dancy
Professor P.M. Denicolo
Professor P.R. Lansley
Professor S. Nortcliff
Professor L. Steenman-Clark (1 August 2011).

“4. That, with reference to item 4, the following members of the Academic Staff who are retiring early be accorded the title of Honorary Fellow from 1 October 2011 (unless otherwise stated) until their normal retirement date:

Mr I.J.P. Burn
Dr M.D. Dennett
Ms A. Gregory (1 August 2011)
Dr P.R.E. Griffiths (1 August 2011)
Dr S. Han (1 August 2011)
Mr D. Harries (1 September 2011)
Dr R.J. Hobson (1 September 2011)
Dr S.L. Jury (1 August 2011)
Dr G.R. Knight
Mrs M. Leach (1 August 2011)
Dr M.J. Lewis
Mr P.C. McShane (1 May 2011)
Mrs S. Pawlik
Mr A.D. Stafford (1 April 2011)
Dr F. Tallett
Mr C. Widdows
Dr G.D. Williams
Mr R.L. Wolfe.”

“5. That, with reference to item 5, the following be accorded the title of Visiting Professor:

Professor C. Bowman (Pluribus Ltd), School of Mathematical and Physical Sciences, for a further period to 31 July 2014

Professor G. Materlik, FRS (Diamond Light Source Ltd), School of Chemistry, Food and Pharmacy, for a further period to 31 July 2014

Professor J. Slingo (Meteorological Office), School of Mathematical and Physical Sciences, for the period to 31 July 2014

Dr S. Wright (GW Pharmaceuticals), School of Chemistry, Food and Pharmacy, for the period to 30 June 2014.”

“6. That, with reference to item 6, Dr S.G. Potts, Principal Research Fellow, School of Agriculture, Policy and Development, be accorded the title of Professor of Biodiversity and Ecosystem Science with effect from 1 October 2011 for such time as he holds appointment in Research Grade 9.”

“7. That, with reference to item 7, East Malling Research be accorded the status of Associated Institution of the University for a period of five years with effect from 1 August 2011 and that, in consequence, the following be accorded the status of Visiting Member of the Academic Staff:

Dr C.J. Atkinson
Dr A.M. Berrie
Dr K. Burton
Dr J.V. Cross
Dr M.A. Else
Dr J.D. Fitzgerald
Dr M. Fountain
Dr R. Harrison
Dr D.W. Simpson
Dr X. Xu.”
“8. That, with reference to item 8, the following alterations to Ordinances be approved:

(a) alterations to Ordinance XIV (The Library) to provide for the establishment of an Advisory Board for Information Services;

(b) alterations to Ordinance XVII (Conduct and Discipline, Neglect of Work and Unsatisfactory Progress, Academic Misconduct and Performance in Examinations) to provide for the establishment and procedures of a Standing Committee on Fitness to Practise.”

“9. That the Report of the meeting of the Senate held on 30 June 2011, now submitted, be approved.”

11/47 Reports of the Students’ Union Liaison Committee

* The Council received the Reports of the meetings of the Students’ Union Liaison Committee held on 6 April and 5 July 2011.

Resolved:

“That the Reports of the meetings of the Students’ Union Liaison Committee held on 6 April and 5 July 2011, now submitted, be approved.”

11/48 Effectiveness of the Council

* The Council received a paper from the University Secretary in regard to an impending review of the effectiveness of the Council.

Resolved:

“That the terms of reference for a review of the Effectiveness of Council, now submitted, be approved.”

11/49 Use of the Seal

* The Council received a paper from the University Secretary in regard to the use of the University Seal.

Resolved:

“That:

1. The Common Seal of the University may be affixed to any document:-

   (a) by specific resolution of the Council or

   (b) which gives effect to any resolution of the Council or
which is requisite to implement any resolution of the Council which, in case of urgency, has been approved in accordance with paragraph 2. below.

2. In case of urgency the use of the seal may be approved by two people, one drawn from each of the following categories:-

(a) The President or a Vice-President; and
(b) the Vice-Chancellor or the University Secretary or the Director of Finance and Corporate Services.

3. The seal shall be attested by two people, one drawn from each of the following categories:-

(a) a member of the Council; and
(b) the University Secretary or the Director of Finance and Corporate Services or the Director of Student and Academic Services or the Deputy Director of Finance.

4. When necessary verification by initial or signature of amendments or of supporting documents shall be undertaken by an appropriate official before the seal is affixed and attested.

5. A seal register shall be maintained in which shall be recorded each use of the seal, the names of the persons attesting the seal and the identity of the resolution of the Council or the urgency decision pursuant to which the seal was used.”

11/50 Vacation Powers

Resolved:

“That authority be given to the President, the Vice-Presidents and the Acting Vice-Chancellor to act on behalf of the Council during the Long Vacation 2011 and that a report on the exercise on that authority be submitted to the next meeting.”

11/51 Council: Retirements and completion of periods of service

The Council noted that the following were to complete their periods of office before its next meeting:

Class 1: Professor Gordon Marshall, Vice-Chancellor
Dr Peter Warry, Treasurer

Class 2: Councillor Paul Swaddle
Councillor Fred Pugh

Class 3: Dr John Hayward
Class 4: Professor Dianne Berry  
Professor Sue Walker  

Class 7: Mrs Helen Dominick  

Class 9: President of the Students’ Union: Ms Jess Lazarcyzk  
Vice-President Democracy and Campaigns of the Students’ Union: Ms Nes Cazimoglu.

On behalf of the Council, the President thanked all those who were completing their periods of office and made particular mention of the Vice-Chancellor. Professor Marshall replied by saying that it had been a privilege to serve the University, by wishing it well for the future and by thanking the lay members in particular for their support. The Council responded with acclamation.

Resolved:

“That the Council place on record its profound gratitude to Professor Gordon Marshall for the energy, leadership and integrity he has brought to the Office of Vice-Chancellor since January 2003. He leaves a University with an assured future and one which, throughout his distinguished tenure, has made an ever stronger and more vibrant contribution to the knowledge, health and well-being not only of the UK but also of the wider world. The Council wishes him well in his new appointment as Director of the Leverhulme Trust.”