Member Nominated Trustees (MNTs) were first introduced to the Pension Fund in August 2005 and certain terms were set out then. These were amended in 2007 to comply with changes in the regulations and the last iteration was as at May 2012. The Trustees should review these rules at least every 5 years.

There are 2 MNTs who are “in service” members and are elected by the “in service” constituency and 1 “pensioner” MNT who is elected by the “pensioner” constituency.

In service and Deferred Member Constituency

IN-SERVICE AND DEFERRED MEMBER CONSTITUENCY

The “in-service and deferred member” constituency covers both those members who are entitled to be appointed as MNTs and those who are entitled to elect such an MNT. This constituency includes:

- members currently paying contributions into the Fund, or who would be paying contributions but for their participation in the salary exchange arrangements,
- any member who would be contributing to the Fund (or participating in the salary exchange arrangements) but for the fact that they are on unpaid leave (including family leave),
- former contributing members of the Fund holding deferred benefits.

A deferred member under the third point above ceases to be eligible to stand as an MNT or to vote in an MNT election if they:

- transfer their deferred UREPFP benefits into another scheme and thus no longer have an entitlement to benefit under the Fund; or
- have their benefits bought into payment and thus become eligible for the Pensioner Constituency.

APPOINTMENT

The appointment will normally last 5 years but would be curtailed early if

- the MNT resigns or ceases to meet the eligibility criteria outlined above whether due to death, retirement to pensioner status or for any other reason (except that in the case of retirement the Trustees can agree to put in place transitional arrangements), or
- the MNT becomes ineligible under pensions legislation to act as a trustee, or
- all the other Trustees agree unanimously to remove the MNT.
In these circumstances a vacancy will arise and a new MNT may be elected to complete the remaining term of office.

**ELIGIBILITY FOR NOMINATION AS AN MNT**

Anyone can be nominated as an in-service MNT as long as they

- satisfy the above constituency requirements;
- are aged 18 or over; and
- are not an undischarged bankrupt, have not been disqualified from being a director and have not been convicted of an offence involving dishonesty or deception.

**Pensioner Constituency**

**PENSIONER CONSTITUENCY**

The “pensioner” constituency includes anyone in receipt of a pension from the Fund. There is no upper age limit for the pensioner to be appointed or act as an MNT.

**APPOINTMENT**

The appointment will normally last 5 years but would be curtailed early if

- the MNT resigns or ceases to meet the eligibility criteria outlined above due to death, or for any other reason, or
- the MNT becomes ineligible under pensions legislation to act as a trustee, or
- all the other Trustees agree unanimously to remove the MNT.

In these circumstances a vacancy will arise and a new MNT may be elected. The replacement MNT’s term of office will be equal to the remaining term of the departing MNT.

**ELIGIBILITY FOR NOMINATION AS AN MNT**

Anyone can be nominated as a pensioner MNT as long as they

- satisfy the above constituency requirements,
- are not an undischarged bankrupt, have not been disqualified from being a director and have not been convicted of an offence involving dishonesty or deception;
- are not a minor.
Election Procedures

Details of the election procedure for an MNT are given below:

- The candidate should submit their nomination on the appropriate form accompanied by a brief statement outlining why they consider themselves to be a suitable Trustee.
- The form must be received by the Pensions Office by the date specified.
- If there are no nominations the vacancy will be left unfilled for a period of up to 1 year before another election is held to fill the position, unless another election is held during this time to fill another vacancy. If such is the case elections will be held to fill both vacancies.
- If there is only one nomination for the vacancy then that nominee will be automatically elected.
- If there are two or more nominations then a ballot amongst constituent members, will take place to determine the successful candidate.
- In the event of a ballot, submitted CVs will be circulated with the voting papers. The Trustees reserve the right to edit CVs for this purpose, and to amend or remove any information which they consider to be incorrect or misleading.
- Any ballot shall take place over a period of not less than seven days to be determined by the Secretary to the Trustees.
- The Pensions Officer shall issue the appropriate ballot paper to the electors which may be via an electronic voting system or may be in hard copy as appropriate.
- The votes shall be counted by the Pensions Officer.
- A return stating the results of the voting and signed by the Secretary to the Trustees shall be forwarded to the Chairman of the Trustees.
- The Secretary to the Trustees shall communicate the name of the successful candidate to the members of the Fund and to the Trustees.

Stephanie A May
Secretary to the Trustees