

Postgraduate Research Programmes: Collaborative arrangements framework

There are six main types of collaborative arrangement that can be put in place when setting up PhD or MPhil programmes. These can be grouped as leading to one of three types of award.

1. A Reading qualification

a. Working Away

A student registers at Reading on the understanding that some proportion of their time will be spent working at another location. Arrangements are normally made on an individual student basis. To qualify for working-away status, a student would normally spend at least a third of their programme at the working away location. Occasionally a student registered on another basis may switch to working away status.

b. Partnership Doctorate Programme

A student registers at Reading on the understanding that a significant proportion of time will be spent working at their home (academic) institution. Arrangements are normally made on an individual student basis.

c. Split-site

A more formal partnership with another institution whereby the student will spend a significant proportion of their time at each institution e.g. 1+2 or 2+1. Such arrangements normally cover more than one individual student

2. A qualification from Reading and one or more other institutions

a. Joint award

As for the split-site arrangement but the student receives a single award that is conferred by more than one institution.

b. Double award

As for the split-site arrangement but the student receives separate awards conferred by both (or each participating) institution. This would normally only apply to partnerships with overseas institutions.

3. A qualification from another institution

a. Visiting scholars / Ad hoc students

A student spends a period of time (usually between 3 and 12 months) studying in Reading whilst registered at their primary institution.

	A Reading qualification			A qualification from Reading and one or more other institution		A qualification from another institution
	Working away	Partnership Doctorate Programme	Split-site	Joint award	Double award	Visiting scholar / Ad hoc student
Who makes award	Reading	Reading	Reading	Reading and other institution/s jointly	Reading and other institution/s separately	Other institution
Where student registered	Reading	Reading	Reading and another institution	Reading and other institution/s	Reading and other institution/s	Other institution
Responsibility for QA	Reading	Reading	Reading	Reading and other institution/s	By institutions separately, but with discussion	Other institution
Examinations	Reading	Reading	Reading	By agreement between institutions	By agreement between institutions	Other institution
Supervision responsibilities	Primary responsibility in Reading with local supervisor / mentor appointed	Primary responsibility in Reading. Supervisor / mentor in Home Institution	By agreement between institutions	By agreement between institutions	By agreement between institutions	Primary responsibility with other institution with some agreed supervision / advisory role from Reading
Min. period in	Normally, first	Normally,	12 months over	12 months over	12 months over	3 months

Reading	term (to cover induction, Learning Needs Analysis, and initial research plan), and final term.	three months over entire programme	programme (but usually in one or more large blocks)	programme	programme	
Training responsibilities/ requirements	Reading. But may delegate by agreement to local supporting organisation	Reading. But may delegate some by agreement to Home institution	Reading. But may delegate by agreement to partner	By agreement between partners	By agreement between partners	Other institution
Access to facilities and other project-related resource / expertise	By agreement between partners	By agreement between partners	By agreement between partners	By agreement between partners	By agreement between partners	By agreement between institutions
Min. number of students	One	One	Five over three year period	One	Five over three year period	One
Fee structure In all cases, any research expenses / supervisory visit fees would need to be added	For periods of one month or longer when WA, 50% of equivalent FT or PT on campus fee.	For periods of three months or longer, 50% of equivalent FT or PT on campus fee.	As set out in MOA	Negotiated between partners (but normally apportioned by proportion of time in each HEI)	Negotiated between partners (but normally apportioned by proportion of time in each HEI)	Ad hoc charge of 50% pro-rata

Due diligence work (for new partners)	Reading	Reading		Reading and other institution/s	Reading and other institution/s	Other institution but will normally not apply.
Approval process (this must be initiated very early in any discussions with potential partners)	Case from SDPGRS using standard proforma. Approved by Dean of PGR Studies, with advice from FDR, if appropriate	Outline application / enquiry to Graduate School. Following discussions with School, formal application through normal channel.	Case from HoS. Approved by Dean of PGR Studies, with advice from FDR. <i>International Project Board should be notified of all new partnerships.</i>	Case from HoS. Approved by Dean of PGR Studies, with advice from FDR. For ratification by UBTL	Case from HoS. Approved by Dean of PGR Studies, with advice from FDR. For ratification by UBTL	Case from HoS. Approved by Dean of PGR Studies, with advice from FDR, if appropriate.
Initial Contact	For new applicants: Admissions Office For existing students: Doctoral Research Office	Head of Doctoral Research Office	Dean of PGR Studies	Dean of PGR Studies	Dean of PGR Studies	Admissions Office