21. RESULTS

21.1 Undergraduate programmes

21.1.1 Final Results for first degrees

Marking criteria for results for first degrees are contained in the University-wide Framework for the Classification and Progression in First Degrees, available here: http://www.reading.ac.uk/internal/exams/Policies/exa-class.aspx

(a) Candidates registered for degrees with Honours

Degrees with Honours may be awarded with the following classifications:

- First Class
- Second Class Division 1
- Second Class Division 2
- Third Class

A Pass degree may be awarded for candidates registered for an Honours degree.

Candidates who have failed to fulfil the requirements for a degree shall be stated to have Failed, but may be eligible for an alternative qualification.

See below for details of other results (section 21.3).

(b) Candidates registered for an Ordinary degree

Candidates who have fulfilled the requirements for the award of a degree shall be stated to have Passed. There shall be no distinction of classes in respect of an Ordinary Degree.

Candidates who have failed to fulfil the requirements for a degree shall be stated to have Failed, but may be eligible for an alternative qualification.

21.1.2 Results for Parts 1 and 2

For results available in the Examinations for Parts 1 and 2, together with the rules governing eligibility for the Certificate and Diploma of Higher Education, please see the Framework, section 8.
21.1.3 Results for Diploma and Certificate of Higher Education

Candidates are stated to have Passed or Failed, subject to the provisions of the relevant Ordinances.

21.1.4 Results for Foundation degrees

Candidates are stated to have Passed or Failed, subject to the provisions of the relevant Ordinances. The results Passed with Distinction or Passed with Merit are available to a limited number of Foundation degree programmes, where explicit provision is made in the relevant Ordinance.

21.2 Results for taught postgraduate and post-experience awards

Provisions relating to Postgraduate Programmes are available in Marking Criteria and Classification Framework for Taught Postgraduate Programmes, available at: http://www.reading.ac.uk/internal/exams/Policies/exa-class.aspx

Masters courses: Candidates are stated to have Passed with Distinction, Passed with Merit, Passed, or Failed (with or without eligibility for a lesser award). Where candidates have failed, Examiners should determine whether they are eligible for a lesser award and should state whether the candidate has Failed, but is eligible for a Postgraduate Diploma (and, if so, whether at Pass level, or with Merit or Distinction); or Failed, but is eligible for a Postgraduate Certificate; or Failed (and is not eligible for any award).

Postgraduate Diplomas and Certificates, Post-experience Diplomas and Certificates: Candidates are stated to have Passed with Distinction, Passed, Passed with Merit, or Failed, as provided for in the relevant Ordinance and awards framework.

It should be noted that Examiners for taught postgraduate courses are required to assess a dissertation as submitted. It is not permitted to refer a dissertation for amendment or agree a result subject to the amendment of the dissertation.

21.3 Other results (available at undergraduate and postgraduate level)

Aegrotat: An Aegrotat degree may be awarded to a candidate who is prevented by reason of illness from completing the assessment for a degree, subject to the provisions of Ordinance X.
Deemed not to have sat: (normally abbreviated as DN or DNS). A candidate may at the discretion of the Faculty Examiners be Deemed not to have sat the examination if the candidate has been prevented from sitting the examination by illness or other good cause or if the candidate’s performance in the examination has been significantly affected by illness or other serious personal circumstance.

No recommendation: In the case of finalists on undergraduate or postgraduate programmes who have a debt of £50 or more to the University in respect of tuition-related charges (e.g. tuition fees, field trip costs, and library fines; but not re-examination fees, accommodation costs or parking fines), a recommended result will be submitted by the Examiners to the Examinations Office and will be considered by the Faculty Examiners, but no recommendation of a result shall be published, disclosed to the student or submitted to the Senate. In such cases, the result will be recorded as No Recommendation.

Candidates who are in debt to the University will therefore not be able to graduate in person or in absence until after the debt has been cleared. When the debt has been settled, a recommendation will be considered and the result published. If the candidate is eligible for an award, he or she will graduate at the degree congregations following the approval of the result. If the student has failed at the first attempt, the student has the right to be re-examined in relevant modules at the next opportunity, provided that the debt has been settled and the result released within eighteen months of the decision that there be no recommendation.

Candidates taking mid-programme examinations who are in debt to the University may not be allowed to sit a re-examination or to return to the University until their debt is settled.

Where a result is not yet available for a candidate, this shall be stated on the results list. Once a recommended result is received by the Examinations Office, it will be forwarded to the relevant Dean for approval on behalf of the Faculty Examiners and the student will be notified of the result.

21.4 Calculation of undergraduate classifications in RISIS

Classifications for undergraduate three and four-year programmes will be calculated in RISIS. Reports to support Programme Examiners in this process are available from the RISIS staff portal on the web, accessible to nominated members of staff (e.g. Examination Representatives and School/Departmental secretaries).

The main report for use in Programme Examiners’ Meetings presents the students’ anonymous marking number, the array of marks for each student for Part 2 and Part 3
(and, where appropriate, Part 4), and a calculated classification on the basis of the marks
and in accordance with the University-wide *Framework for Classification of First Degrees*. In
addition, the report provides an analysis of each student’s performance, including the
key data for classification.

A parallel report is available which identifies the student by name and student number
as well as by anonymous marking number. It is expected that the Chair and/or the
Secretary of the Examiners’ Meeting may wish to use this version of the report in the
meeting.

The report for publication of results comprises in respect of each programme a list of
students with the calculated result. The list should be copied and pasted into an Excel
spreadsheet where the list can be edited, and, in particular, those results amended where
the Examiners have agreed a final result which is different from the calculated result.
Versions of this list should be used (a) for publishing the result and (b) for submitting the
results to the Examinations Office in order that the calculated results on RISIS can be
confirmed or amended, as appropriate.

Details of the processes will be circulated in advance of the Examiners’ Meetings.