

Who we are:

We strive to be a unique travel company offering exceptional services through a wealth of experience, expertise and technology. For over 25 years we have delivered tailored business travel services to clients.





Building upon our success to date, we are constantly striving to deliver a Business Travel service that is competitive, personal and supportive.



Our Team

To deliver the best service possible requires an understanding of your business's culture and requirements. For this reason we will assign a dedicated team of experienced agents to support bookers and travellers:

- Branch team – with an average tenure of 16.8 years, our highly knowledgeable branch team have vast experience in organising all aspects of business travel for companies and offer a friendly and precise service.
- Online team – our experts in online travel, will work to support any University employees who prefer the control of booking travel themselves through our Online System. Our team will monitor all bookings put through, and are on hand to help with any issues or questions.
- Account Management – liaising directly and completing regular reviews to ensure that you are getting the most from your travel policy, budget and most importantly ensuring that you are receiving the highest quality of service.

			
Flights	Rail	Hotels	Everything else
<ul style="list-style-type: none"> • Long Haul • Domestic • Multi – sector • Loyalty points • Lounge access • Preferences 	<ul style="list-style-type: none"> • Domestic • Last-minute • Ticket on Departure • European Rail • International 	<ul style="list-style-type: none"> • UK hotels • International • Prepaid & billback • Group bookings 	<ul style="list-style-type: none"> • Visas • Meet and greet • Passports • Global taxi And transfer

Booking travel with us

We have dedicated in house agents who are available to answer any questions regarding the online system, they can be reached on:

Telephone: **0845 4708706**

Email any booking queries to: Reading@gdg.travel

University of Reading have access to our online booking system, the system can be accessed via our website:

www.ctm.travel



0845 470 8706



Reading@gdg.travel



Contact us:



Reading@gdg.travel



0845 470 8706



www.ctm.travel