

How to book Doctoral and Researcher College training - Guidance note for doctoral researchers

Find a timetable for the current term

A timetable of RRDP course dates is published termly at www.reading.ac.uk/graduate-school/training-and-development/reading-researcher-development. The timetable will indicate whether a course is delivered face-to-face (F2F) or via remote delivery (RD).

Request a place on a course via RISIS

Most courses in the Reading Researcher Development Programme, as well as some events, are booked via the RISISⁱ portal. Visit RISIS at the start of each academic term to request places.

To request training places, visit the Doctoral and Researcher College booking page on the RISIS portal at www.risisweb.reading.ac.uk.

1. Go to www.risisweb.reading.ac.uk/
2. Enter your username and password
3. Go to the 'Actions' tab on the menu bar
4. Select the 'Graduate School Training & Events' header
5. Select 'Request a training/event place'

Confirmation of training bookings

Doctoral and Researcher College courses are opened for booking on a term-by-term basis. An email is sent to all doctoral researchers across the University once each term when bookings are opened. It is best to request places as early as possible in the term. Places are confirmed by email.

Find training materials and recordings in Blackboard

1. Log in to Blackboard at www.bb.reading.ac.uk/
2. Go to the Doctoral and Researcher College Blackboard organisation by pasting in the url www.bb.reading.ac.uk/ultra/organizations/_190262_1/outline
3. Selected training materials can be found in the Learning Materials folder and the Yuja folder.

Print a record of your training

RISIS allows you to print a record of your Doctoral and Researcher College training which you may wish to do before you complete your studies and for progress monitoring.

Questions and problems

For queries email: DoctoralandResearcherCollege@reading.ac.uk

For further information: www.reading.ac.uk/doctoral-researcher-college/training-and-development

ⁱ The Reading Integrated Student Information System.