

# SECTION 23: AWARDS: ORDINARY BACHELOR'S DEGREE

## For students who started their programme of study in the 2022/23 academic year onwards.

Please see Section 16 for guidance which applies to all awards, including provisions for an Aegrotat award (in cases where a student is prevented by illness or personal circumstances from completing the assessment for an award), and procedures in the case of tuition fee debt. For information about extenuating circumstances procedures, please refer to section 8.

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## 23.1 RESULTS

Ordinary Degrees are awarded without differentiation of class, and a successful candidate shall be stated to have Passed.

An Aegrotat degree may be awarded to a candidate who is prevented by reason of illness or other incapacity from completing the assessment for a degree, in accordance with Ordinance C4(III). An Aegrotat degree is not classified. See section 16.6 for further information on an Aegrotat.

The awarding of Ordinary degrees, which shall be divided into three parts, is based on the marks of Part 3 only.

## **23.2 DEFINITIONS FOR BACHELOR (ORDINARY) DEGREES**

The following definitions apply in the awarding method for Bachelor's (Ordinary) degrees:

### **Part 3 Average**

The Part 3 average for a Bachelor's (Ordinary) degree is the average of all Part 3 modules, weighted by credit.

The average mark of a Part should be calculated to one decimal place, with the second decimal place being rounded up if it is 5 or greater and rounded down if it is less than 5.

Where it has been agreed that a programme includes a module assessable on a PASS/FAIL basis, the calculation of the average shall exclude such modules.

### **Final Year Ordinary Degree Credit Requirement**

The requirement that candidates for a Bachelor's (Ordinary) degree achieve 40 credits in their Final Part with a mark of at least 40, which is a condition for the award of a Bachelor's (Ordinary) degree.

Where it has been agreed that a programme includes a module assessable on a PASS/FAIL basis, a module which has a result of Pass shall contribute to the Final Year Ordinary Degree Credit Requirement.

### **Absolute Significant Weakness (Ordinary Degrees)**

Failure to achieve a specified minimum mark in a designated module (a 'hurdle') which leads automatically to failure of the degree. (Provisions relating to such 'hurdles' must be stated fully in the Programme Specification and the Programme Handbook. It is intended that the number of such 'hurdles' should be kept to a minimum.)

## **23.3 AWARDING METHOD FOR ORDINARY DEGREES: SUMMARY**

The Senate has approved the following awarding method for Ordinary Degrees, which requires that the same criteria be applied in the same order for all such programmes.

## **23.4 AWARDING METHOD FOR ORDINARY DEGREES: DETAILED PROCEDURE**

- a) In order to be eligible for a three-year Ordinary Degree, a candidate must have completed 300 credits (of which not less than 100 shall normally be at Level 5 or above and not less than 60 shall normally be at Level 6) and to have fulfilled the conditions given below.
- b) The classification of a three-year Ordinary Degree shall be based on Part 3.

### **(i) Awards**

The following conditions should be satisfied for the award of an Ordinary Degree:

**Pass**

40 credits in Part 3 with marks of at least 40

and

An overall average of at least 40

**(ii) Fail**

Candidates who do not fulfil these criteria and any supplementary conventions shall be stated to have Failed.

**c) Supplementary conventions relating to specified programmes**

School Boards of Teaching and Learning may recommend to the University Programmes Board in respect of specified programmes further provisions relating to designated modules, including provisions in respect of Absolute Significant Weakness and other requirements relating to the achievement of minimum marks. Such provisions must be stated in the Programme Specification and in the Programme Handbook. While it is intended that such supplementary conventions be kept to a minimum, it is recognized that programmes which bear professional accreditation (or the equivalent) may be subject to a number of supplementary conventions.

**d) Examiners' Discretion**

Examiners may recommend a higher classification than the guidelines imply, where they deem this to be appropriate. The grounds for such a recommendation must be recorded in the Programme Examiners' Meeting Minutes. In order to ensure transparency and support consistency, all such recommendations must be approved by the relevant Teaching and Learning Dean before being reported to the relevant University Awarding Board.

A statement clarifying the conditions under which Examiners might properly exercise discretion to agree a classification at variance with the algorithm contained in the Assessment Handbook is included in Section 16.4.

**Document control**

Version	Section	Keeper	Reviewed	Approving authority	Approval date	Start date	Next review
1.0	CQSD	KHSS	3 years	UBTLSE			
1.1	CQSD	KHSS	3 years	UBTLSE	03/11/21	For cohort entering in September 2022 and thereafter	01/09/2024
1.2	CQSD	KHSS	3 years	UBTLSE	06/06/23	25/09/2023	01/09/2024