

## Timeline of events from launch to submission - 2024

Mon 27 <sup>th</sup> Nov 2023	Launch by the Doctoral and Researcher College of the 2023-24 run of the AFHEA Pathway for Doctoral Researchers, including the invitation to apply to the Scheme.
8 <sup>th</sup> January 2024	Deadline for submitting 'Application to enrol' form to the Doctoral and Researcher College.  (You will find the proforma on the website)
Week commencing 15 <sup>th</sup> January 2024	Meeting between Doctoral and Researcher College and CQSD ADE to discuss applications.
26 <sup>th</sup> January 2024	Deadline for Doctoral and Researcher College to have identified suitable participants and to have notified both successful and unsuccessful applicants.
Timeline for successful applicants from the application to apply stage.	
Stage 1 (Feb)	Attend first compulsory face to face taught session (Wednesday 7 <sup>th</sup> February 2024 – 09:30-13:00).
Stage 2 (March)	Attend second compulsory taught webinar (Tuesday 19 <sup>th</sup> March 2024 – 09:30-13:00).
Stage 3 (May)	Attend third and final compulsory taught webinar (Thursday 9 <sup>th</sup> May 2024 – 09:30-13:00).
Stage 4 Between May – August	Working towards completion of your application.
The sequence at Stage 4 is as follows:	
<pre> graph LR     A[Working on draft] --&gt; B[Feedback appointment]     B --&gt; C[Revise draft in response to feedback]         </pre>	
<p>The scheme includes an opportunity for oral feedback on your draft application. You will be allocated a tutor who you should then contact (via email or Teams) to arrange a meeting for feedback on your draft. You should agree:</p> <ul style="list-style-type: none"> <li>• a mutually convenient date for a virtual one-to-one 'feedback' appointment</li> <li>• the date for sending a draft section or final draft of the application in readiness for the feedback appointment and how the draft will be shared</li> </ul>	

Your tutor will confirm the date and time by email and share any required media link.

Oral feedback will be provided during the meeting. It is your responsibility to record/take notes of any suggestions for revising your draft.

Stage 5

Organise your supporting statements.

Stage 6

By 4pm (BST) Wednesday  
11<sup>th</sup> September 2024

You should have:

- Pasted the components of your application to the appropriate sections of the template.
- Saved the completed template as one pdf file
- Sent your pdf file to the Doctoral and Researcher College [gradschool@reading.ac.uk](mailto:gradschool@reading.ac.uk)

Autumn Term

Your application will reviewed by an experienced Recognition Panel and your result will be communicated to you by email no later than 4pm (GMT) Friday 22<sup>nd</sup> November 2024.

Details of successful applicants will be uploaded onto the Advanced HE web portal.

Successful applicants will receive notification directly from Advance HE with instructions on how to 'claim' their HEA Fellowship and professional recognition.